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**TITLE IV  
ECCLESIASTICAL DISCIPLINE**

**CANON 1: Of Offenses for Which Bishops, Priests, or Deacons May Be Presented and Tried, and Of Inhibitions**

**Sec. 1.** A Bishop, Priest, or Deacon of this Church shall be liable to Presentment and Trial for the following offenses, viz.:

- (a) Crime.
- (b) Immorality.
- (c) Holding and teaching publicly or privately, and advisedly, any doctrine contrary to that held by this Church.
- (d) Violation of the Rubrics of the Book of Common Prayer.
- (e) Violation of the Constitution or Canons of the General Convention.
- (f) Violation of the Constitution or Canons of the Diocese in which the person is canonically resident.
- (g) Violation of the Constitution or Canons of a Diocese of this Church wherein the person may have been located temporarily.
- (h) Any act which involves a violation of Ordination vows.

Offenses.

(1) If a Charge against a Priest or Deacon alleges an act or acts which involve a violation of ordination vows and specifies as the act that the Priest or Deacon has disobeyed or disregarded a Pastoral Direction of the Bishop having authority over such person, the Charge must be made by the Bishop giving the Pastoral Direction or by the Ecclesiastical Authority of that Diocese or by another Bishop if the Bishop who issued the Pastoral Direction has resigned, retired, died or is unable to act and shall set out the Pastoral Direction alleged to have been disregarded or disobeyed and wherein the disregard or failure to obey constitutes a violation of ordination vows. Unless the Charge by the Bishop and the Presentment by the Diocesan Review Committee comply with the foregoing provisions, no finding of a violation based on an act of disregarding a Pastoral Direction of or failing to obey the Bishop having authority over the person charged may be made.

Presentment for violation of ordination vows.

(2) In order for the disregard or disobedience of a Pastoral Direction to constitute a violation of ordination vows the Pastoral Direction must have been a solemn warning to the Priest or Deacon; it must have been in writing and set forth clearly the reasons for the Pastoral Direction; it must have been given in the capacity of the pastor, teacher and canonical overseer of the Priest or Deacon; it must have been neither capricious nor arbitrary in nature nor in any way contrary to the Constitution and Canons of the Church, both national and diocesan; and it must have been directed to some matter which concerns the Doctrine, Discipline or Worship of this Church or the manner of life and behavior of the Priest or Deacon concerned. Upon Trial under any such

Presentment for disregarding a Pastoral Direction.

Presentment, the question of whether the disregard or disobedience of the Pastoral Direction specified constitutes a violation of ordination vows is a matter of ultimate fact upon which testimony may be offered.

- (i) Habitual neglect of the exercise of the Ministerial Office, without cause; or habitual neglect of Public Worship, and of the Holy Communion, according to the order and use of this Church.
- (j) Conduct Unbecoming a Member of the Clergy.

Temporary Inhibition.

**Sec. 2 (a)** If a Priest or Deacon is charged with an Offense or Offenses or serious acts are complained of to the Bishop that would constitute the grounds for a Charge of an Offense, and, in the opinion of the Bishop, the Charge or complaint of serious acts is supported by sufficient facts, the Bishop may issue a Temporary Inhibition.

Terms of a Temporary Inhibition.

(b) Any Temporary Inhibition shall: (i) be in writing, (ii) set forth the reasons for its issuance, (iii) be specific in its terms, (iv) define the Offense or Offenses charged or serious acts complained of, (v) describe in reasonable detail the act or acts inhibited, (vi) be promptly served upon the Priest or Deacon to be inhibited, and (vii) become effective upon being served upon the Priest or Deacon to be inhibited.

(c) A Temporary Inhibition may be issued without prior written or oral notice to the Priest or Deacon.

Diocesan Review Committee hearing.

(d) Any Priest or Deacon against whom a Temporary Inhibition has been issued, modified, or extended may request a hearing concerning the Temporary Inhibition before the Diocesan Review Committee, which shall hear the same at the earliest possible time, but not later than fourteen days after the date of receipt of the request. The Diocesan Review Committee by a two-thirds vote may dissolve or modify the Temporary Inhibition. The Bishop and the Church Attorney shall be given notice of such hearing and shall be permitted to attend and be heard or to designate a representative to attend and be heard.

(e) At any time, a Bishop may dissolve or modify the terms of a Temporary Inhibition.

Conditions to end Temporary Inhibition.

(f) A Temporary Inhibition shall continue in force and effect until the earlier of (i) the issuance of an Inhibition as otherwise permitted by this Title, (ii) the withdrawal of the Charge or the allegations, (iii) the refusal of the Diocesan Review Committee to make a Presentment on the Charges alleged, (iv) dissolution of the Temporary Inhibition, (v) imposition of Sentence following a voluntary submission to discipline under Canon IV.2., or (vi) a period of ninety days measured from the date of service of the Temporary Inhibition; *Provided, however*, the ninety-day period may be extended by the Bishop for additional ninety-day periods upon good cause.

(g) In the event that the Temporary Inhibition is dissolved, reduced, or otherwise expires, the Ecclesiastical Authority shall so notify all persons to whom notice of the Temporary Inhibition was given.

Issuing an Inhibition

**Sec. 3.** If a Presentment has been made by the Diocesan Review Committee against a Priest or Deacon, or if a Priest or Deacon has been

convicted in a criminal Court of Record in a cause involving immorality, or if a judgment has been entered against a Priest or Deacon in a civil Court of Record in a cause involving immorality, the Bishop in whose jurisdiction the Priest or Deacon is canonically resident or of the jurisdiction wherein the conviction or judgment has been entered may issue an Inhibition to the Priest or Deacon until after the Judgment of the Ecclesiastical Trial Court becomes final.

Inhibition issued by Bishop of canonical residence.

**Sec. 4.** No Bishop shall issue an Inhibition or Temporary Inhibition except as expressly permitted by this Title.

**Sec. 5 (a)** If a Bishop is charged with an Offense or Offenses or serious acts are complained of to the Presiding Bishop that would constitute the grounds for a Charge of an Offense and, in the opinion of the Presiding Bishop, the Charge or complaint of serious acts is supported by sufficient facts, the Presiding Bishop may issue a Temporary Inhibition. The consent of a majority of All the Members of the Standing Committee is required for Bishops with jurisdiction.

Temporary Inhibition if issued by Presiding Bishop.

**(b)** Any Temporary Inhibition shall: (i) be in writing, (ii) set forth the reason for its issuance, (iii) be specific in its terms, (iv) define the Offense or Offenses charged or serious acts complained of, (v) describe in reasonable detail the act or acts inhibited, (vi) be promptly served upon the Bishop to be inhibited, and (vii) become effective upon being served upon the Bishop to be inhibited.

Terms of Temporary Inhibition of Bishop.

**(c)** A Temporary Inhibition may be issued without prior written or oral notice to the Bishop.

**(d)** Any Bishop against whom a Temporary Inhibition has been issued, modified, or extended may request a hearing concerning the Temporary Inhibition before the Review Committee, which shall hear the same at the earliest possible time, but not later than thirty days after the date of receipt of the request. The Review Committee by a two-thirds vote may dissolve or modify the Temporary Inhibition. The Church Attorney and Presiding Bishop shall be given notice of such hearing and each shall be permitted to attend and be heard or to designate a representative to attend and be heard.

Review Committee hearing.

**(e)** At any time, the Presiding Bishop may dissolve or modify the terms of a Temporary Inhibition. If the Bishop is a Bishop with jurisdiction, the consent of a majority of All the Members of the Standing Committee shall be required for such a dissolution or modification.

May dissolve or modify terms.

**(f)** A Temporary Inhibition shall continue in force and effect until the earlier of (i) the issuance of an Inhibition as otherwise permitted by this Title, (ii) the withdrawal of the Charge or the allegations, (iii) the refusal of the Review Committee to make a Presentment on the Charges alleged, (iv) a dissolution of the Temporary Inhibition, (v) imposition of Sentence following a voluntary submission to discipline under Canon IV.2.9, or (vi) a period of one year measured from the date of service of the Temporary Inhibition.

Conditions to end Temporary Inhibition.

**Sec. 6.** If a Presentment has been made by the Review Committee against a Bishop, or if a Bishop has been convicted in a criminal Court of Record

Presiding Bishop may issue inhibition until judgment becomes final.

in a cause involving immorality, or if a judgment has been entered against a Bishop in a civil Court of Record in a case involving Immorality, the Presiding Bishop may issue an Inhibition to the Bishop until after the Judgment of The Court for the Trial of a Bishop becomes final. The consent of a majority of All the Members of the Standing Committee is required for Bishops with jurisdiction.

**Sec. 7.** The Temporary Inhibition shall be an extraordinary remedy, to be used sparingly and limited to preventing immediate and irreparable harm to individuals or to the good order of the Church.

**CANON 2: Of Voluntary Submission to Discipline**

**(A) Priests and Deacons**

Voluntary Submission.

**Sec. 1.** If an alleged commission of an Offense has been made known to the Ecclesiastical Authority, or if Charges of an Offense have been filed, or if a Presentment has been issued against a Priest or Deacon, the Priest or Deacon may, with the Consent of the Ecclesiastical Authority, voluntarily submit to the discipline of the Church at any time before Judgment by an Ecclesiastical Trial Court, and waive all rights to formal Charges, Presentment, Trial and further opportunity to offer matters in excuse or mitigation, as applicable, and accept a Sentence imposed and pronounced by the Bishop.

Waiver and Voluntary Submission evidenced in writing.

**Sec. 2.** The Waiver and Voluntary Submission shall be evidenced by a written instrument, which shall contain: (i) the name of the Priest or Deacon, (ii) a reference to the Canon specifying the Offense, (iii) general information sufficient to identify the Offense, and (iv) a statement that the Priest or Deacon is aware of the Sentence to be imposed and the effect thereof, and shall be signed and Acknowledged by the Priest or Deacon, after opportunity to consult with and obtain advice from independent legal counsel of the Priest or Deacon’s choosing. If the Priest or Deacon has so consulted with legal counsel, that counsel shall also be identified in the Waiver and Voluntary Submission. Legal counsel shall not be a Chancellor, a Vice Chancellor, the Church Attorney or a Lay Assessor in that Diocese. The Waiver and Voluntary Submission may be withdrawn by the Priest or Deacon within three days of execution by the Priest or Deacon and thereafter shall be effective and irrevocable. The Church Attorney, each Complainant and Victim shall be given an opportunity to be heard on the Sentence by the Bishop who is to impose and pronounce Sentence prior to the execution of the Waiver and Voluntary Submission.

Other conditions.

**Sec. 3.** If there be no Bishop of the Diocese and if the Ecclesiastical Authority be not a Bishop, the Ecclesiastical Authority shall designate a Bishop of a Diocese of the Province to accept the Waiver and Voluntary Submission to discipline and to impose and pronounce the Sentence.

Sentence.

**Sec. 4.** Except as otherwise provided in this Canon, the Sentence so imposed and pronounced shall be as if it were imposed and pronounced after Judgment by an Ecclesiastical Trial Court and as if all time provided

for all required notices and the right of the Priest or Deacon to offer matters of excuse and mitigation had been given and expired.

**Sec. 5.** No Priest or Deacon shall have the right to appeal the Sentence imposed and pronounced under this Canon to a Court of Review for the Trial of a Priest or Deacon, and the Sentence shall be final for all purposes.

No right to appeal.

**Sec. 6.** Where a Sentence is to be imposed and pronounced, as a condition of the acceptance of the Waiver and Voluntary Submission to discipline, the Ecclesiastical Authority may require the resignation of the Priest or Deacon from ecclesiastical and related secular offices, and in the case of a Sentence of Deposition, from a Rectorship held by a Priest, upon such terms and conditions as the Ecclesiastical Authority may deem to be just and proper.

Resignation of offices may be required.

**Sec. 7.** Prior to Presentment, a Priest or Deacon may voluntarily submit to discipline to the Bishop of the Diocese in which that person is canonically resident or the Bishop of the Diocese wherein the commission of the Offense was alleged to have occurred. Subsequent to Presentment, the Priest or Deacon shall voluntarily submit to discipline in the Diocese wherein the Presentment has issued.

May voluntarily submit to discipline.

**Sec. 8.** In the event that a Sentence is imposed and pronounced by a Bishop other than the Bishop of the Diocese wherein the Priest or Deacon is canonically resident, the Bishop pronouncing Sentence shall immediately so advise the Ecclesiastical Authority of the Diocese of canonical residence.

Advise Ecclesiastical Authority.

***(B) Bishops***

**Sec. 9.** If an alleged commission of an Offense has been made known to the Presiding Bishop, or if Charges of an Offense have been filed, or if a Presentment has been issued against a Bishop, the Bishop may, with the consent of the Presiding Bishop, voluntarily submit to the discipline of the Church at any time before Judgment by an Ecclesiastical Trial Court, and waive all rights to formal Charges, Presentment, Trial and further opportunity to offer matters in excuse or mitigation, as applicable, and accept a Sentence imposed and pronounced by the Presiding Bishop.

May voluntarily submit to discipline.

**Sec. 10.** The Waiver and Voluntary Submission shall be evidenced by a written instrument, which shall contain: (i) the name of the Bishop, (ii) a reference to the Canon specifying the Offense, (iii) general information sufficient to identify the Offense, and (iv) a statement that the Bishop is aware of the Sentence to be imposed and the effect thereof, and shall be signed and Acknowledged by the Bishop, after opportunity to consult with and obtain advice from independent legal counsel of the Bishop’s choosing. If the Bishop has so consulted with legal counsel, that counsel shall also be identified in the Waiver and Voluntary Submission. Legal counsel shall not be the Presiding Bishop’s Chancellor. The Waiver and Voluntary Submission may be withdrawn by the Bishop within three days of execution by the Bishop and thereafter shall be effective and irrevocable. The

Written instrument required.

Presiding Bishop to pronounce Sentence. Church Attorney, each Complainant and Victim shall be given an opportunity to be heard on the Sentence by the Presiding Bishop who is to impose and pronounce Sentence prior to the execution of the Waiver and Voluntary Submission.

**Sec. 11.** Except as otherwise provided in this Canon, the Sentence so imposed and pronounced shall be as if it were imposed and pronounced after Judgment by an Ecclesiastical Trial Court and as if all time provided for all required notices and the right of the Bishop to offer matters of excuse and mitigation had been given and expired.

No Right to Appeal under this Canon. **Sec. 12.** No Bishop shall have the right to appeal the Sentence imposed and pronounced under this Canon to a Court of Review of the Trial of a Bishop, and the Sentence shall be final for all purposes.

Resignation may be required. **Sec. 13.** Where a Sentence is to be imposed and pronounced, as a condition of the acceptance of the Waiver and Voluntary Submission to discipline, the Presiding Bishop may require the resignation of the Bishop from ecclesiastical and related secular offices, upon such terms and conditions as the Presiding Bishop may deem to be just and proper.

**Sec. 14.** In order to become effective, prior to the imposition and pronouncement of the Sentence, the Review Committee must approve the Sentence without conducting further proceedings.

**CANON 3: Of Presentments**

*(A) Of a Priest or Deacon*

Diocesan Review Committee. **Sec. 1** In each Diocese there shall be a Diocesan Review Committee. Each Diocese shall provide by Canon for the establishment of the Diocesan Review Committee. The Canon of a Diocese may designate the Standing Committee as the Diocesan Review Committee. If the Standing Committee is not so designated, the Canon of a Diocese establishing the Diocesan Review Committee shall provide that the Diocesan Review Committee shall (i) include lay persons and Priests or Deacons, the majority of the Diocesan Review Committee to be Priests or Deacons (but by no more than one), and (ii) annually elect from its members a President. In the absence of a Canon of the Diocese establishing a Diocesan Review Committee, the Standing Committee shall serve as the Diocesan Review Committee. A Presentment to the Ecclesiastical Trial Court may be issued only by the Diocesan Review Committee as provided in this Canon.

Filing a Charge. **Sec. 2.** A Charge against a Priest or Deacon shall be in writing, Verified and addressed to the Diocesan Review Committee of the Diocese wherein the Priest or Deacon is canonically resident, except as otherwise expressly provided in this Title. It shall concisely and clearly inform as to the nature of and facts surrounding each alleged Offense.

Who may Charge. **Sec. 3.** A Charge may be made:  
 (a) by a majority of the lay Members of the Vestry of the Parish of the Respondent; or  
 (b) by any three Priests canonically resident in the Diocese wherein the Respondent is canonically resident or canonically resident in the

Diocese wherein the Respondent is alleged to have committed the Offense; or

- (c) by any seven adult communicants in good standing as defined in Canon I.17 in the Diocese wherein the Respondent is canonically resident or in the Diocese wherein the Respondent is alleged to have committed the Offense; or
- (d) in a case where the alleged Offense is the violation of Ordination vows involving the disregard or disobedience of a Pastoral Direction issued by a Bishop, only by that Bishop or the Ecclesiastical Authority of that Diocese, or by another Bishop if the Bishop who issued the Pastoral Direction has resigned, retired, or died or is unable to act; or
- (e) in a case where the Offense alleged is a Charge specifying the Offenses of Crime, Immorality or Conduct Unbecoming a Member of the Clergy, by any adult who is (i) the alleged Victim, or (ii) a parent or guardian of an alleged minor Victim or of an alleged Victim who is under a disability, or (iii) the spouse or adult child of an alleged Victim; or
- (f) in a case where the Offense alleged is that of holding and teaching publicly or privately any doctrine contrary to that held by this Church, only by a majority of the members of the Standing Committee of the Diocese in which the Priest or Deacon is canonically resident or of the Diocese wherein the Respondent is alleged to have committed the Offense; or
- (g) by a majority of the Standing Committee of the Diocese in which the Priest or Deacon is canonically resident or of the Diocese wherein the Respondent is alleged to have committed the Offense whenever the Standing Committee shall have good and sufficient reason to believe that any Priest or Deacon has committed the Offense; or
- (h) by the Ecclesiastical Authority of the Diocese in which the Respondent is alleged to have committed the Offense, if different from the Diocese of canonical residence.

**Sec. 4.** If a complaint or accusation is brought to the Bishop by any adult who is (i) the alleged Victim, or (ii) a parent or guardian of an alleged minor Victim or of an alleged Victim who is under a disability, or (iii) the spouse or adult child of an alleged Victim, of an Offense of Crime, Immorality or Conduct Unbecoming a Member of the Clergy, the Bishop, after consultation with the alleged Victim, the alleged Victim’s spouse, or the alleged Victim’s parent or guardian or adult child, may appoint an Advocate to assist those persons in understanding and participating in the disciplinary processes of this Church, to obtain assistance to formulate and submit an appropriate Charge and in obtaining assistance in spiritual matters, if the alleged Victim, spouse, parent or guardian or adult child so choose. Any alleged Victim or Complainant shall also be entitled to the counsel of an attorney and/or Advocate of their choice.

Bishop may appoint Advocate for alleged Victim.

Entitled to counsel.

Bishop to inform Diocesan Review Committee.

**Sec. 5.** Whenever the Bishop has sufficient reason to believe that any Priest or Deacon canonically resident in that Diocese has committed an Offense and the interests and good order and discipline of the Church require investigation by the Diocesan Review Committee, the Bishop shall concisely and clearly inform the Diocesan Review Committee in writing as to the nature of and facts surrounding each alleged Offense but without judgment or comment upon the allegations, and the Diocesan Review Committee shall proceed as if a Charge had been filed.

Priest or Deacon may request inquiry.

**Sec. 6.** Any Priest or Deacon canonically resident in the Diocese who deems himself or herself to be under imputation, by rumor or otherwise, of any Offense or misconduct for which he or she could be tried in an Ecclesiastical Court, may on his or her own behalf complain to and request of the Bishop that an inquiry with regard to such imputation be instituted. Upon receipt of such request by a Priest or Deacon, it shall be the duty of the Bishop to cause the matter to be investigated and to report the result to the Priest or Deacon.

**Sec. 7.** Except as expressly provided in this Canon, no Bishop of the Diocese shall prefer a Charge against a Priest or Deacon canonically resident in that Diocese.

**Sec. 8.** Any Charge against a Priest or Deacon shall be promptly filed with the President of the Diocesan Review Committee.

**Sec. 9.** Upon the filing of a Charge with the Diocesan Review Committee, the Diocesan Review Committee shall promptly communicate the same to the Bishop and the Respondent.

In cause involving immorality.

**Sec. 10.** In a case of a Priest or Deacon convicted in a criminal Court of Record in a cause involving immorality, or against whom a judgment has been entered in a civil Court of Record in a cause involving immorality, the Priest or Deacon shall notify the Ecclesiastical Authority of the Diocese in which the Priest or Deacon is canonically resident, in writing, of such conviction or entry of judgment, within thirty days thereof, whether or not any time for appeal has expired. It shall be the duty of the Ecclesiastical Authority to give notice of the conviction or entry of judgment to the Diocesan Review Committee of the Diocese in which the Priest or Deacon is canonically resident in which case, or if the Diocesan Review Committee shall otherwise have knowledge of such conviction or judgment, it shall be the duty of the Diocesan Review Committee to institute an inquiry into the matter. If the conviction or judgment be established, the Diocesan Review Committee shall issue a Presentment against the Priest or Deacon for Trial. The time periods specified in Canon IV.14.4 shall be tolled until the Priest or Deacon provides the required notification to the Ecclesiastical Authority. Nothing in this section shall prevent Charges from being filed against the Priest or Deacon based on the conviction, judgment, or underlying acts pursuant to Sections 3 or 4.

**Sec. 11.** Within thirty days after the filing of a Charge, other than a Charge alleging a conviction in a criminal Court of Record in a cause involving

immorality or alleging the entry of a judgment in a civil Court of Record in a cause involving immorality, the Diocesan Review Committee shall convene to consider the Charge. If after such consideration the Diocesan Review Committee determines that an Offense may have occurred if the facts alleged be true, the Diocesan Review Committee shall prepare a written general statement of the Charge and the facts alleged to support the Charge and transmit the same to the Church Attorney.

Diocesan Review Committee to consider the charge.

**Sec. 12.** The Church Attorney shall promptly make an investigation of the matter.

**Sec. 13.** Within sixty days after receipt of the statement from the Diocesan Review Committee, unless delayed for good and sufficient cause stated, the Church Attorney shall render a confidential Report to the Diocesan Review Committee of the findings of that investigation and as to whether or not an Offense may have been committed if the facts disclosed by the investigation be found to be true upon Trial, and with a recommendation as to the matter in the interest of justice and the good order and discipline of this Church and based upon such other matters as shall be pertinent. The report of the Church Attorney shall be confidential for all purposes as between the Church Attorney and the Diocesan Review Committee. *Provided, however,* the Diocesan Review Committee shall share the report of the Church Attorney with the Bishop of the Diocese.

Church Attorney to render confidential report.

**Sec. 14 (a)** Within thirty days after the receipt of the report of the Church Attorney, the Diocesan Review Committee shall convene to consider the report and whether or not a Presentment shall issue.

Diocesan Review Committee to deliberate.

**(b)** In its deliberations, the Diocesan Review Committee may consider the Church Attorney’s report, responsible writings or sworn statements pertaining to the matter, including experts’ statements, whether or not submitted by the Church Attorney. To assist in its deliberations, the Diocesan Review Committee may itself, or through a subcommittee of its members or others appointed by the Diocesan Review Committee, provide an opportunity to be heard to the Respondent, the alleged Victim, the Complainant or other persons and receive additional evidence which it in its sole discretion deems appropriate.

**(c)** The Diocesan Review Committee may issue a Presentment for an Offense when the information before it, if proved at Trial, provides Reasonable Cause to believe that (i) an Offense was committed, and (ii) the Respondent committed the Offense.

**(d)** If at any time after a Charge has been made under Canon IV.3.2 a criminal or civil action is brought against the Respondent, the Ecclesiastical Court may, with the consent of the Respondent, suspend proceedings until the conclusion of the criminal or civil action.

**Sec. 15 (a)** The vote of a majority of All the Members of the Diocesan Review Committee shall be required to issue a Presentment. If the provisions of Canon IV.7.1 apply, the consent of a majority of All the Members of the Diocesan Review Committee of the Diocese in which the Offense is alleged to have occurred must be obtained. No member shall disclose his

Voting provisions to issue Presentment.

or her vote or the vote of any member to any person not a member of the Diocesan Review Committee.

(b) In the event that, due to members who have been excused or vacancies in office, the Diocesan Review Committee does not have sufficient voting members to meet the requirements of Sec. 15(a), the action of the Diocesan Review Committee shall be postponed until such time as there are sufficient members in office to fulfill the voting requirements of this Section.

Contents of Presentment.

**Sec. 16.** If a Presentment be issued, it shall be in writing, dated, and signed by the President or the Secretary of the Diocesan Review Committee on behalf of the Diocesan Review Committee, whether or not that officer voted in favor of the Presentment. In the event that there be no President or Secretary, or they be absent, a member of the Diocesan Review Committee appointed for that purpose shall sign the Presentment. The Presentment also shall contain (i) a separate accusation addressed to each Offense, if there be more than one, and (ii) a plain and concise factual statement of each separate accusation sufficient to clearly apprise the Respondent of the conduct which is the subject of the Presentment.

Presentment filed and served.

**Sec. 17.** Promptly after the issuance of a Presentment, the Diocesan Review Committee shall cause the original to be filed with the President of the Ecclesiastical Trial Court with a true copy thereof served upon the Bishop, the Respondent, the Church Attorney and each Complainant, and, unless waived in writing, the alleged Victim, and the Ecclesiastical Authority of the Diocese in which the Respondent is canonically resident, in which the Respondent is licensed, and in which the Respondent resides. The proceeding commences with the filing of the Presentment with the President of the Ecclesiastical Trial Court.

Decision not to issue Presentment.

**Sec. 18.** If the Diocesan Review Committee votes not to issue a Presentment, then that decision shall be in writing and shall include an explanation. A copy shall be served upon the Bishop who shall file it with the Secretary of the Convention of the Diocese, the Respondent, the Church Attorney, each Complainant, and, unless waived in writing, the alleged Victim.

Confidentiality.

**Sec. 19.** Prior to the issuance of a Presentment or a determination not to issue a Presentment, as the case may be, the matter shall be confidential, except (i) as may be determined to be appropriate by the Ecclesiastical Authority or (ii) as necessary to seek or secure diocesan authority for resolution of the matter or any part thereof.

Noncompliance with time limits.

**Sec. 20.** Non-compliance with time limits set forth in this Canon shall not be grounds for the dismissal of a Presentment unless such non-compliance shall cause material and substantial injustice to be done or seriously prejudice the rights of a Respondent as determined by the Trial Court on motion and hearing.

***(B) Of a Bishop Charged with the Offense of Holding and Teaching Publicly or Privately, and Advisedly, Any Doctrine Contrary to that Held by This Church***

**Sec. 21 (a)** For alleged violations of Canon IV.1.1(c) for holding and teaching publicly or privately, and advisedly, any doctrine contrary to that held by this Church, the procedures set out in this section must be followed.

**(b)** No Presentment for violation(s) of Canon IV.1.1(c) shall be filed unless a Statement of Disassociation from the doctrine alleged to be contrary to that held by this Church has been issued by the House of Bishops. A Request for a Statement of Disassociation shall include a statement of the doctrine alleged to be contrary to that held by this Church, the Bishop or Bishops alleged to have held and taught publicly or privately, and advisedly, that doctrine, and a concise statement of the facts upon which the Request for the Statement of Disassociation is based. The written Request for a Statement of Disassociation from the doctrine alleged, signed by any ten Bishops exercising jurisdiction in this Church, must be filed with the Presiding Bishop together with the proposed Statement of Disassociation and a brief in support thereof. The Presiding Bishop shall thereupon serve a copy of the Request for a Statement of Disassociation upon the Bishop charged, together with the proposed Statement of Disassociation and a copy of the supporting brief. The Presiding Bishop shall fix a date for the filing of a response, and brief in support thereof, within three months from the date of service, and may extend the time for responding for not more than two additional months. Upon the filing of a response and supporting brief, if any, or upon the expiration of the time fixed for a response, if none be filed, the Presiding Bishop shall forthwith transmit copies of the Request for a Statement of Disassociation, proposed Statement of Disassociation, response, and briefs to each member of the House of Bishops.

Request for Statement of Disassociation.

The Request for a Statement of Disassociation shall be considered no later than the next regularly scheduled House of Bishops' meeting held at least one month after copies of the Request for a Statement of Disassociation, proposed Statement of Disassociation, response, and briefs are transmitted to each member of the House of Bishops. The House of Bishops may amend the proposed Statement of Disassociation. If a Statement of Disassociation is not issued by the conclusion of the meeting, there shall be no further proceedings under Title IV for holding and teaching the doctrine alleged in the Request for a Statement of Disassociation.

Request for Statement shall be considered at next meeting of House of Bishops.

**(c)** A Bishop may be Presented for an Offense under Canon IV.1.1(c) and any other Offenses arising out of acts alleged to be contrary to the doctrine of the Church which was the subject of the Statement of Disassociation only upon a written Presentment signed by any ten Bishops exercising jurisdiction in this Church. The Presentment shall be filed with the Presiding Bishop, together with a brief in support thereof, and a statement why the issuance of a Statement of Disassociation was not a sufficient

Ten Bishops may file a Presentment.

Presiding Bishop shall serve the Presentment.

response to the acts alleged, within six months of the issuance of a Statement of Disassociation based upon the same doctrine as was alleged in the Request for a Statement of Disassociation. The Presiding Bishop shall thereupon serve a copy of the Presentment upon the Bishop presented, together with a copy of the supporting brief and statement. The Presiding Bishop shall fix a date for the filing of an answer, brief in support thereof, and statement why the issuance of a Statement of Disassociation was a sufficient response to the acts alleged, within three months from the date of service, and may extend the time for answering for not more than two additional months. Upon the filing of an answer, supporting brief, and statement, if any, or upon the expiration of the time fixed for an answer, if none be filed, the Presiding Bishop shall forthwith transmit copies of the Presentment, answer, briefs, and statements to each member of the House of Bishops. The written consent of one-third of the Bishops qualified to vote in the House of Bishops shall be required before the proceeding may continue. In case the Presiding Bishop does not receive the written consent of one-third of all the Bishops eligible to vote within sixty days of the date the notification by the Presiding Bishop was sent to them, the Presiding Bishop shall declare the Presentment dismissed and no further proceedings may be had thereon.

Consent required.

If the Presiding Bishop receives the necessary written consents within sixty days as specified above, the Presiding Bishop shall forthwith forward the Presentment, answer, briefs, and statements to the Presiding Judge of The Court for the Trial of a Bishop.

(d) Any Offenses other than those specified in this Section 21 will be governed by Canon IV.3, Sections 22-50.

*(C) Of a Bishop Charged with Other Offenses*

Presiding Bishop shall institute an inquiry.

**Sec. 22.** In the case of a Bishop convicted in a criminal Court of Record in a cause involving immorality, or against whom a judgment has been entered in a civil Court of Record in a cause involving immorality, it shall be the duty of the Presiding Bishop to institute an inquiry into the matter. If the conviction or judgment be established, the Presiding Bishop shall cause the Chancellor to the Presiding Bishop to prepare a Presentment, which the Presiding Bishop shall sign and issue against the Bishop for Trial. The Bishop shall notify the Presiding Bishop, in writing, of such conviction or entry of judgment, within thirty days thereof, whether or not any time for appeal has expired. The time periods specified in Canon IV.14.4 shall be tolled until the Bishop provides the required notification to the Presiding Bishop. Nothing in this section shall prevent Charges from being filed against the Bishop based on the conviction, judgment, or underlying acts pursuant to Section 23(a).

Who may charge Bishop with Offenses.

**Sec. 23 (a)** A Bishop may be charged with any one or more of the Offenses other than Offenses specified in Canon IV.3.21(c) by

- (1) three Bishops; or
- (2) ten or more Priests, Deacons, or adult communicants of this Church in good standing, of whom at least two shall be

Priests. One Priest and not less than six Lay Persons shall be of the Diocese of which the Respondent is canonically resident; or

- (3) in a case when the Offense alleged is the Offense of Crime, Immorality or Conduct Unbecoming a Member of the Clergy, as specified in (1) or (2) or by any adult who is (i) the alleged Victim, or (ii) a parent or guardian of an alleged minor Victim or of an alleged Victim who is under a disability, or (iii) the spouse or adult child of an alleged Victim.

(b) Whenever the Presiding Bishop has sufficient reason to believe that any Bishop has committed an Offense and the interests and good order and discipline of the Church require investigation by the Review Committee, the Presiding Bishop shall concisely and clearly inform the Review Committee in writing as to the nature and facts surrounding each alleged Offense but without judgment or comment upon the allegations, and the Review Committee shall proceed as if a Charge had been filed.

(c) A Bishop who shall have reason to believe that there are in circulation rumors, reports, or allegations affecting such Bishop’s personal or official character, may, acting in conformity with the written advice and consent of any two Bishops of this Church, demand in writing of the Presiding Bishop that investigation of said rumors, reports, and allegations be made. It shall be the duty of the Presiding Bishop to cause the matter to be investigated and report the results to the requesting Bishop.

A Bishop may demand investigation with consent of any two Bishops.

**Sec. 24.** A Charge against a Bishop shall be in writing, verified and addressed to the Presiding Bishop, except as otherwise expressly provided in this Title. It shall concisely and clearly inform as to the nature of and facts surrounding each alleged Offense.

Charge to be in writing.

**Sec. 25.** If a complaint or accusation is brought to the Presiding Bishop by any adult who is (i) the alleged Victim, or (ii) a parent or guardian of an alleged minor Victim or of an alleged Victim who is under a disability, or (iii) the spouse or adult child of an alleged Victim, of an Offense of Crime, Immorality or Conduct Unbecoming a Member of the Clergy, the Presiding Bishop, after consulting with the alleged Victim, the alleged Victim’s spouse or adult child, or the alleged Victim’s parent or guardian, may appoint an Advocate to assist those persons in understanding and participating in the disciplinary processes of this Church, to obtain assistance to formulate and submit an appropriate Charge and in obtaining assistance in spiritual matters, if the alleged Victim, spouse, adult child, parent or guardian so choose. Any alleged Victim or Complainant shall also be entitled to the counsel of an attorney and/or Advocate of their choice.

Bishop may appoint Advocate for alleged Victim.

Entitled to counsel.

**Sec. 26.** Any Charge against a Bishop shall be filed with the Presiding Bishop who shall promptly communicate the same to the Respondent. The Presiding Bishop shall forward the Charge to the Review Committee at such time as the Presiding Bishop shall determine or when requested in writing by the Complainant or Respondent after 90 days of receipt of the charge by the Presiding Bishop.

Review  
Committee.

**Sec. 27.** There shall be a Review Committee consisting of five Bishops of this Church, two Priests, and two confirmed adult lay communicants of this Church in good standing. Five Bishops shall be appointed by the Presiding Bishop at each regular meeting of General Convention, to serve until the adjournment of the succeeding regular meeting of General Convention. Two Priests and two adult lay communicants shall be appointed by the President of the House of Deputies at each regular meeting of General Convention to serve until the adjournment of the succeeding regular meeting of General Convention. All Committee members shall serve until their successors are appointed and qualify; *Provided, however*, there shall be no change in composition of a Review Committee as to a proceeding pending before it, while that proceeding is unresolved.

**Sec. 28.** The Review Committee shall, from time to time, elect from its own membership a President and a Secretary.

Review  
Committee  
vacancy.

**Sec. 29.** The death, disability rendering the person unable to act, resignation or declination to serve as a member of the Review Committee shall constitute a vacancy on the Committee. The recusal or disqualification of a member of the Review Committee from consideration of a particular Charge or matter shall constitute a temporary vacancy on the Committee.

**Sec. 30.** Notice of resignations, declinations to serve or recusal shall be given by the members of the Committee in writing to the President.

**Sec. 31.** If any Priest appointed to the Review Committee is elected a Bishop, or if any lay person appointed to the Review Committee is ordained, that person shall immediately cease to be a member of the Committee. If either event occurs following the filing of a Charge or referral of a matter for investigation or other action, the person may continue to serve until the completion of the investigation or of the consideration of that Charge or matter.

Filling a  
vacancy.

**Sec. 32.** A vacancy occurring in the Review Committee shall be filled as follows:

(a) In the case of a temporary vacancy due to the recusal or disqualification of any Committee member, the Presiding Bishop in the case of Bishops and the President of the House of Deputies in the case of Priests or lay persons shall appoint a person to fill the temporary vacancy, the replacement being of the same order as the order in which the vacancy exists.

(b) In the case of a vacancy in the Review Committee, the Presiding Bishop in the case of Bishops and the President of the House of Deputies in the case of Priests or lay persons shall have power to fill such vacancy until the next General Convention, the replacement being of the same order as the order in which the vacancy exists. The persons so chosen shall serve during the remainder of the term.

**Sec. 33.** The Church Attorney for the proceedings before the Review Committee shall be the Church Attorney appointed by the Court for the

Trial of a Bishop pursuant to Canon IV.5.9 to serve at the discretion of the Review Committee.

**Sec. 34.** The Review Committee may appoint a Clerk and, if necessary, Assistant Clerks, who shall be Members of the Clergy or adult lay communicants of this Church in good standing, to serve during the pleasure of the Committee. Clerks.

**Sec. 35.** The Review Committee shall appoint at least one but not more than three Lay Assessors. Lay Assessors shall have no vote. Lay Assessors.

**Sec. 36.** The members of the Review Committee may be challenged by the Respondent or the Church Attorney.

**Sec. 37.** The Review Committee may adopt and publish rules of procedure not inconsistent with the Constitution and Canons of this Church, with the power to alter or rescind the same from time to time. May adopt rules of procedure.

**Sec. 38.** Prior to the issuance of a Presentment or a determination not to issue a Presentment, as the case may be, the matter shall be confidential, except as may be determined to be pastorally appropriate by the Presiding Bishop. Confidentiality.

**Sec. 39.** Not less than five of the Review Committee members of whom at least two shall be Bishops shall constitute a quorum, but any lesser number may adjourn the Review Committee from time to time. Quorum.

**Sec. 40.** Within sixty days after receiving a Charge, the Review Committee shall convene to consider the Charge. If after such consideration the Review Committee determines that an Offense may have occurred if the facts alleged be true, the Review Committee shall prepare a written general statement of the Charge and the facts alleged to support the Charge and transmit the same to the Church Attorney. Consideration and preparation of a Charge.

**Sec. 41.** The Church Attorney shall promptly make an investigation of the matter.

**Sec. 42.** Within one hundred twenty days after receipt of the statement from the Review Committee, unless delayed for good and sufficient cause stated, the Church Attorney shall render a confidential report to the Review Committee of the findings of that investigation and as to whether or not an Offense may have been committed if the facts disclosed by the investigation be found to be true upon Trial, and with a recommendation as to the matter in the interest of justice and the good order and discipline of this Church and based upon such other matters as shall be pertinent. The report of the Church Attorney shall be confidential for all purposes as between the Church Attorney and the Review Committee. *Provided, however,* the Review Committee shall share the Report of the Church Attorney with the Presiding Bishop. Confidential Report.

**Sec. 43 (a)** Within forty-five days after the receipt of the report of the Church Attorney, the Review Committee shall convene to consider the report and whether or not a Presentment shall issue.

(b) In its deliberations, the Review Committee may consider the Church Attorney’s report, responsible writings or sworn statements pertaining to the matter, including experts’ statements, whether or not submitted by the Church Attorney. To assist in its deliberations, the Review Committee may provide an opportunity to be heard to the Respondent, the alleged Victim, the Complainant or other persons and receive additional evidence which it in its sole discretion deems appropriate.

May issue presentment.

(c) The Review Committee may issue a Presentment for an Offense when the information before it, if proved at Trial, provides Reasonable Cause to believe that (i) an Offense was committed, and (ii) the Respondent committed the Offense.

Majority required.

**Sec. 44 (a)** A majority of All the Members of the Review Committee shall be required to issue a Presentment. No member shall disclose his or her vote or the vote of any member to any person not a member of the Review Committee.

(b) In the event that, due to vacancies or temporary vacancies in office, the Review Committee does not have sufficient voting members to meet the requirements of this Section, the action of the Review Committee shall be postponed until such time as there are sufficient members in office to fulfill the voting requirements of this Section.

Church Attorney to prepare Presentment. Decision shall be in writing.

(c) When the Review Committee votes to issue a Presentment it shall cause the Church Attorney to prepare the Presentment.

**Sec. 45.** If a Presentment be issued, it shall be in writing, dated, and signed by the President or the Secretary of the Review Committee on behalf of the Review Committee, whether or not that officer voted in favor of the Presentment. In the event that there be no President or Secretary, or if they be absent, a member of the Review Committee appointed for that purpose by the Review Committee shall sign the Presentment. The Presentment also shall contain (i) a separate accusation addressed to each Offense, if there be more than one, and (ii) a plain and concise factual statement of each separate accusation sufficient to clearly apprise the Respondent of the conduct which is the subject of the Presentment.

Explanation required if Presentment not issued.

**Sec. 46.** If the Review Committee votes not to issue a Presentment, then that decision shall be in writing and shall include an explanation. A copy shall be served upon the Respondent, the Church Attorney, each Complainant, the alleged Victim, unless waived in writing, and the Presiding Bishop who shall file it with the Secretary of the House of Bishops.

Presentment filed and served.

**Sec. 47.** Promptly after the issuance of a Presentment, the Review Committee shall cause the original to be filed with the Presiding Judge of the Court for the Trial of a Bishop with a true copy thereof served upon the Presiding Bishop, the Respondent, each Complainant, and, unless waived in writing, the alleged Victim. The proceeding commences with the filing of the Presentment with the Presiding Judge of the Court for the Trial of a Bishop.

**Sec. 48.** [reserved]

**Sec. 49.** If the Presiding Bishop is a Complainant, except in a case of a Bishop convicted in a criminal Court of Record in a cause involving immorality or against whom a judgment has been entered in a civil Court of Record in a cause involving immorality, or if the Presiding Bishop is the Respondent, is disabled, or otherwise unable to act, the duties of the Presiding Bishop under this Canon shall be performed by the presiding officer of the House of Bishops. If the presiding officer is similarly unable to act, such duties shall be performed by the Secretary of the House of Bishops.

If Presiding Bishop is Complainant or Respondent.

**Sec. 50.** Non-compliance with the time limits or any procedural requirements set forth in this Canon shall not be grounds for the dismissal of a Presentment unless the non-compliance shall cause material and substantial injustice to be done or seriously prejudice the rights of a Respondent as determined by the Trial Court on motion and hearing.

Noncompliance.

**Sec 51.** The reasonable and necessary expenses of the Review Committee, including but not limited to, the fees, costs, disbursements and expenses of the Members, Clerks, Church Attorney, Lay Assessors and Reports shall be charged upon the General Convention and shall be paid by the Treasurer of General Convention upon the order of the President of the Review Committee. The Review Committee shall have the authority to contract for and bind the General Convention to payment of these expenses.

Expenses.

**CANON 4: Of Diocesan Courts, and Courts of Review for the Trial of a Priest or Deacon, Their Membership and Procedure**

**(A) Diocesan Courts for the Trial of a Priest or Deacon**

**Sec. 1.** In each Diocese there shall be an Ecclesiastical Court for the Trial of any Priest or Deacon subject to its jurisdiction, and it shall be the duty of each Diocese to provide by Canon for the establishment of the Court and the mode of conducting Trials of the same; *Provided, however,* that the provisions of this Canon shall be included therein.

Ecclesiastical Court established.

**Sec. 2.** The Canon of a Diocese establishing an Ecclesiastical Trial Court shall make provision for a Church Attorney and shall provide that the Court shall: (i) be elected by the Convention of the Diocese, (ii) include lay persons and Priests or Deacons, the majority of the Court to be Priests or Deacons (but by no more than one), and (iii) annually elect from its members a Presiding Judge within two months following the Diocesan Convention.

Organization of Court.

**Sec. 3.** The provisions of Canon IV.14 shall apply to each Diocesan Ecclesiastical Trial Court.

**Sec. 4.** The death, disability rendering a person unable to act, resignation or declination to serve as a member of an Ecclesiastical Trial Court shall constitute a vacancy on the Court.

Court vacancy.

**Sec. 5.** Notice of resignations or declinations to serve shall be given by members of the Court in writing to the Presiding Judge of the Court.

- Disqualification of Court member. **Sec. 6.** If any Priest elected to an Ecclesiastical Trial Court is elected a Bishop, or if any lay person elected to an Ecclesiastical Trial Court is ordained prior to the commencement of a Trial, that person shall immediately cease to be a member of the Ecclesiastical Trial Court. If either event occurs following the commencement of a Trial, the person shall continue to serve until the completion of the Trial and the rendering of a Judgment thereon.
- Filling vacancies. **Sec. 7.** Vacancies, other than for cause under Section 8 of this Canon, occurring in any Ecclesiastical Trial Court shall be filled as provided by Diocesan Canon.
- System of challenge. **Sec. 8.** The canons of each Diocese may provide a system of challenge as to the members of the Ecclesiastical Trial Court and the filling of vacancies arising therefrom. If the canons of a Diocese make no provisions for Challenge, the members of the Ecclesiastical Trial Court may be challenged by either the Respondent or the Church Attorney for cause stated to the Court. The Court shall determine the relevancy and validity of challenges for cause. Vacancies caused by challenges determined by the Court shall be filled by majority vote of the Court from persons otherwise qualified for election under the diocesan canons. Vacancies filled by the Court shall be from the same order as the person challenged was when first elected to the Court.
- Rules to govern procedure. **Sec. 9.** An Ecclesiastical Trial Court shall be governed by the Rules of Procedure set forth in Appendix A to this Title and such other procedural rules or determinations as the Ecclesiastical Trial Court deems appropriate and not inconsistent with this Title.
- Sec. 10.** The Ecclesiastical Trial Court shall be governed by the Federal Rules of Evidence in the conduct of the Trial.
- Clerks. **Sec. 11.** Each Ecclesiastical Trial Court shall appoint a Clerk and, if necessary, Assistant Clerks who shall be Priests or Deacons or adult lay communicants in good standing of this Church and who shall serve at the pleasure of the Court.
- Reporter. **Sec. 12.** Each Ecclesiastical Trial Court shall appoint a Reporter who shall provide for the recording of the proceedings and who shall serve at the pleasure of the Court.
- Lay Assessors. **Sec. 13.** Each Ecclesiastical Trial Court shall appoint at least one but no more than three Lay Assessors. Lay Assessors shall have no vote. It shall be their duty to give the Ecclesiastical Trial Court an opinion on any question of law, procedure or evidence.
- Record of Proceedings. **Sec. 14 (a)** The Ecclesiastical Trial Court shall keep a complete and accurate record of its proceedings. When all proceedings on a Presentment have been concluded, including any and all appeals, the Presiding Judge shall certify the record. If the Presiding Judge did not participate in the proceeding for any reason, by majority vote, the Court shall designate another member to certify the record.

(b) The Court shall promptly deliver the original certified record of the proceedings to The Archives of the Episcopal Church.

Delivery to Archives.

**Sec. 15.** The Ecclesiastical Trial Court shall permit the Respondent to be heard in person and by counsel of the Respondent’s own selection. In every Trial the Court may regulate the number of counsel who may address the Court or examine witnesses.

Respondent to be heard.

**Sec. 16 (a)** Upon receiving a Presentment, the Presiding Judge shall, within 30 days, send to each member of the Court a copy of the Presentment.

(b) The Presiding Judge of the Court shall, within not more than three calendar months from the Presiding Judge’s receipt of the Presentment, summon the Respondent to answer the Presentment in accordance with the Rules of Procedure.

Court to issue summons within three months.

(c) The Respondent’s answer or other response to the Presentment in accordance with the Rules of Procedure shall be duly recorded and the Trial shall proceed; *Provided*, that for sufficient cause the Court may adjourn from time to time; and *Provided, also*, that the Respondent shall, at all times during the Trial, have liberty to be present, and may be accompanied by counsel and one other person of his or her own choosing, and in due time and order to produce testimony and to make a defense.

Respondent’s answer to be recorded.

(d) If the Respondent fails or refuses to answer or otherwise enter an appearance, except for reasonable cause to be allowed by the Court, the Church Attorney may, no sooner than thirty days after the answer is due, move for Summary Judgment of Offense in accordance with the Rules of Procedure. If the motion is granted, the Bishop shall be notified, and the Respondent shall be given notice that Sentence of Admonition, Suspension or Deposition will be adjudged by the Court and pronounced by the Bishop at the expiration of thirty days after the date of the Notice of Sentence, or at such convenient time thereafter as the Bishop shall determine. Sentence of Admonition, Suspension or of Deposition from the Ordained Ministry may, thereafter, be adjudged by the Court and pronounced by the Bishop.

Nonappearance of Respondent.

**Sec. 17.** In all Ecclesiastical Trials, the Church Attorney shall appear on behalf of the Diocese, which shall then be considered the party on one side and the Respondent the party on the other. Each Complainant and alleged Victim shall be entitled to be present throughout and observe the Trial and each may be accompanied by counsel and another person of his or her own choosing.

Church Attorney shall appear.

**Sec. 18.** Before a vote is taken on the findings and in the presence of the Respondent and counsel, counsel for the parties may submit requested proposed instructions. The Presiding Judge of the Ecclesiastical Trial Court, after consultation with the Lay Assessors, shall declare which of the proposed instructions shall be issued and shall instruct the members of the Court as to the elements of the Offense and charge them (i) that the Respondent must be presumed not to have committed the Offense alleged until established by clear and convincing evidence, and unless such standard of proof be met the Presentment must be dismissed, and (ii) that the burden of proof to establish the Respondent’s commission of the Offense is upon the Church Attorney in the name of the Diocese.

Proposed instructions.

**Sec. 19.** A separate vote shall be taken first upon the findings as to the commission of an Offense by the Respondent.

Two-thirds vote needed for Judgment.

**Sec. 20.** For a Judgment that the Respondent has committed an Offense, the affirmative vote of two-thirds of the Members of the Ecclesiastical Trial Court then serving for that Trial shall be necessary. Failing such two-thirds vote, the Presentment shall be dismissed.

**Sec. 21.** The Presiding Judge shall cause the Respondent, the Church Attorney, each Complainant, and, unless waived in writing, the Victim to be advised of and provided with a copy of the findings of the Court.

Voting on the Sentence.

**Sec. 22.** No vote shall be taken on the Sentence to be imposed until at least 30 days after the Respondent, Church Attorney, each Complainant and, unless waived in writing, the Victim have been informed of the Judgment and each has had a reasonable opportunity to offer matters in excuse or mitigation or to otherwise comment on the Sentence.

**Sec. 23.** All matters in excuse or mitigation or comments on the Sentence shall be served on the Respondent, Church Attorney, Complainants and, unless waived in writing, the Victim. The Court shall provide a reasonable time for responses to the Court which shall also be served as provided above. The Court may schedule hearings on the submissions.

Two-thirds vote needed to impose Sentence.

**Sec. 24.** The concurrence of two-thirds of the Members of the Ecclesiastical Trial Court then serving for that Trial shall be necessary to adjudge and impose a Sentence upon a Respondent found to have committed an Offense.

**Sec. 25.** The Court shall then vote upon a Sentence to be adjudged and imposed upon the Respondent and the decision so signed shall be recorded as the Judgment of the Court.

**Sec. 26.** The decision of the Court as to all the Charges shall be reduced to writing, and signed by those who assent to it.

Communication of Judgment.

**Sec. 27.** The Judgment and any Sentence adjudged on a Judgment shall be communicated promptly to the Bishop of the Diocese wherein the Trial was held, the Ecclesiastical Authority, if there be no Bishop, the Standing Committee, the Ecclesiastical Authority of the Diocese in which the Respondent is canonically resident, the Respondent, each Complainant, and, unless waived in writing, the Victim.

***(B) Appeals to Courts of Review for the Trial of a Priest or Deacon***

Respondent may appeal.

**Sec. 28.** The Ecclesiastical Authority of the jurisdiction within which a Trial was held shall cause written notice to be served on the Respondent, the Church Attorney, each Complainant, and, unless waived in writing, the Victim of (i) the Judgment, (ii) the Sentence adjudged, and (iii) the Sentence to be pronounced by the Bishop. Within thirty days after the service of that notice the Respondent may appeal to the Court of Review by serving a written notice of appeal on the Ecclesiastical Authority of that

jurisdiction and a copy on the Presiding Judge of the Ecclesiastical Trial Court and the Presiding Judge of the Court of Review. The notice shall be signed by the Respondent or the Respondent’s counsel and shall briefly set forth the decision from which the appeal is taken and the grounds of the appeal, and a copy of the decision of the Trial Court shall be attached.

**Sec. 29.** After Judgment by an Ecclesiastical Trial Court, the Bishop shall not pronounce Sentence on the Respondent before the expiration of thirty days after the Respondent shall have been served as set forth in Section 28 with the notice of the decision of the Court and the Sentence adjudged, nor, in case an appeal is taken, shall Sentence be pronounced pending the hearing and final determination thereof.

Pronouncement of Sentence.

**Sec. 30.** In each of the Provinces there shall be a Court of Review of the Trial of a Priest or Deacon, which shall be composed of a Bishop of the Province, three Priests canonically resident in Dioceses within the Province, and three Lay Persons who are adult communicants of this Church in good standing, having domicile in the Province; at least two of the Lay Persons shall be learned in the law.

Court of Review.

**Sec. 31.** During the period between General Conventions, each Provincial Synod shall elect the Judges of the Court of Review in the Province. The Synod shall prescribe the time and the manner in which such Judges shall be elected. The persons so elected, except in case of death, resignation, or declination to serve, shall continue to be members of the Court for such terms as the Synod may set and until their successors shall be elected. The Bishop elected by the Synod shall be the Presiding Judge of the Court.

Mode of electing Judges.

**Sec. 32 (a)** No person shall sit as a member of any Court of Review who is excused pursuant to Canon IV.14.13; nor shall any Bishop, Priest, or Lay Member who for any reason upon objection made by either appellatant or appellee is deemed by the other members of the Court to be disqualified.

Conditions for disqualification.

**(b)** The death, disability rendering the person unable to act, resignation, or declination to serve as a member of a Court of Review shall constitute a vacancy in the Court of Review.

**(c)** Notices of resignations or declinations to serve shall be given as follows:

Resignations.

- (1) By the Presiding Judge of the Court of Review of the Trial of a Priest or Deacon; by written notice sent to the President of the Provincial Synod.
- (2) By a Priest or Lay Member of the Court, by written notice sent to the Presiding Judge of the Court.

**(d)** If any Priest appointed to the Court of Review is elected a Bishop, or if any Lay Member appointed to the Court of Review is ordained to the ministry prior to the hearing of the appeal, the person shall immediately cease to be a member of the Court of Review. If either event occurs following the hearing of the appeal, the person shall continue to serve until the completion of the appeal and the rendering of a decision by the Court of Review.

Change of Order.

Filling vacancies.	<p><b>Sec. 33.</b> Vacancies occurring in the Court of Review shall be filled as follows:</p> <p>(a) In the case of a vacancy in the office of the Bishop elected as a member of the Court of Review, the President of the Provincial Synod shall give written notice thereof to the Bishop with jurisdiction senior by consecration in the Province. Thereupon the Bishop so notified shall become a member of the Court until a new election is made. If the Bishop so appointed is unable or unwilling to serve as a member of the Court, notification shall be given by the Bishop to the President of the Provincial Synod of this fact, who shall thereupon appoint the Bishop with jurisdiction next senior by consecration in that Province who is willing and able to serve.</p> <p>(b) In case any vacancy shall exist in the membership of the Court of Review’s Priests or Deacons or Lay Members, the remaining Judges of the Court shall appoint another person similarly domiciled or canonically resident in the Province from the same order to fill such vacancy.</p>
Jurisdiction of Court.	<p><b>Sec. 34.</b> The several Courts of Review are vested with jurisdiction to hear and determine appeals from decisions of Ecclesiastical Trial Courts in Dioceses within that Province in Ecclesiastical Trials of Priests or Deacons.</p>
Right of appeal.	<p><b>Sec. 35.</b> The Respondent may take an appeal to the Court of Review of the Province within which an Ecclesiastical Trial was held from a Judgment. The right of appeal is solely that of the Respondent, except as provided in Section 36 of this Canon.</p>
Appeal.	<p><b>Sec. 36 (a)</b> Upon the written request of at least two Bishops of other jurisdictions within the Province, the Ecclesiastical Authority of the Diocese within which a Trial was held shall appeal from a decision of the Ecclesiastical Trial Court that the Respondent had not committed an Offense involving a question of Doctrine, Faith, or Worship; <i>Provided, however,</i> that such appeal shall be on the question of the Church’s Doctrine, Faith, or Worship only, and that the decision of the Court of Review shall not be held to reverse the finding of the non-commission of an Offense by the Respondent on other Charges. An appeal by the Standing Committee can be taken only when there is a vacancy in the office of Bishop or in case the Bishop is unable to act.</p> <p>(b) An appeal under this Section may be taken by the service by the appellant of a written notice of appeal upon the Respondent, and also upon the Presiding Judge of the Ecclesiastical Trial Court and the Presiding Judge of the Court of Review, within thirty days after the decision from which the appeal is taken.</p>
Appeal if Diocese is non-provincial.	<p><b>Sec. 37.</b> If the Ecclesiastical Trial was held in a Diocese not specified in Canon I.9.1, the appeal shall lie to the Court of Review of the Province which is geographically closest to that Diocese or is otherwise most appropriate as determined by the Presiding Bishop.</p> <p><b>Sec. 38.</b> An appeal shall be heard upon the Record on Appeal of the Ecclesiastical Trial Court. Except for the purpose of correcting the Record</p>

on Appeal, if defective, no new evidence shall be taken by the Court of Review.

**Sec. 39.** The Presiding Judge of the Court of Review of the Province having jurisdiction, within ninety days but not less than sixty days after having received the Record on Appeal, shall appoint a time and place within such Province for the hearing of the appeal. At least thirty days prior to the day appointed, the Presiding Judge shall give written notice of such time and place to the other members of the Court, and also to the Respondent, and to the Bishop and Diocesan Review Committee of the Diocese in which the Ecclesiastical Trial was held.

Appointment of time and place to hear appeal.

**Sec. 40.** It shall be the duty of the Ecclesiastical Trial Court to prepare a copy of the Record on Appeal of the Ecclesiastical Trial as transcribed, to be printed or otherwise reproduced as shall be permitted by the Presiding Judge of the Court of Review. Within thirty days after receiving the copy of the Record on Appeal, the appellant shall serve two copies of the Record on Appeal, the notice of appeal and the appellant’s brief, if any, upon the opposite party, and shall deliver seven copies of each to the Presiding Judge of the Court for the use of the Judges.

Record on Appeal.

The appellee shall serve the appellee’s brief, if any, on the appellant with seven copies to the Presiding Judge of the Court of Review not later than thirty days following the service upon the appellee of the record, notice of appeal and appellant’s brief. Any reply brief shall be served likewise within ten days following service of the prior brief upon the party.

**Sec. 41.** The Diocesan Review Committee of the Diocese which issued the Presentment shall be deemed to be the opposite party for the purpose of this appeal.

**Sec. 42.** At the time and place appointed, the Court shall organize, and proceed to hear the appeal; *Provided, however,* that at least six Judges, of whom the Presiding Judge of the Court shall be one, shall participate in the hearing. But the members present, if less than that number, may adjourn the Court from time to time, until the requisite number of Judges are present.

Court to organize with at least six Judges.

**Sec. 43.** The Court of Review shall appoint a Clerk and, if necessary, Assistant Clerks, who shall be Priests canonically resident in a Diocese of that Province or adult lay communicants in good standing of this Church residing in the Province, to serve at the pleasure of the Court.

Clerks.

**Sec. 44.** The Court of Review shall appoint at least one but no more than three Lay Assessors. Lay Assessors shall have no vote.

Lay Assessors.

**Sec. 45.** The Court of Review shall appoint a Reporter who shall provide for the recording of the proceedings and who shall serve at the pleasure of the Court

Reporter.

**Sec. 46.** The Court of Review shall be guided by the Rules of Appellate Procedure in Appendix B to this Title and may adopt rules of procedure not inconsistent with the Constitution and Canons of the Church, with the

Rules of procedure.

power to alter or rescind the same from time to time, provided the same shall not cause material and substantial injustice to be done or seriously prejudice the rights of the parties.

Respondent to be heard.

**Sec. 47.** The Court of Review shall permit the Respondent to be heard in person or by counsel of the Respondent’s own selection but may regulate the number of counsel who may address the Court and shall permit the Church Attorney to be heard.

Record to be kept.

**Sec. 48 (a)** The Court of Review shall keep a complete and accurate record of its proceedings. When all proceedings on an appeal have been concluded, the Presiding Judge shall certify the record. If the Presiding Judge did not participate in the proceeding for any reason, by majority vote the Court shall designate another member to certify the record.

**(b)** The Court shall promptly deliver the original certified record of the proceedings to The Archives of the Episcopal Church.

**Sec. 49.** No determination or Judgment of any Ecclesiastical Trial Court shall be disturbed for technical errors not going to the merits of the case.

Power of Court to dispose of case.

**Sec. 50.** The Court may reverse or affirm in whole or in part the determination or Judgment of the Ecclesiastical Trial Court, or, if in its opinion justice shall so require, may grant a new Trial. If after having been duly notified, the appellant fails to appear, and no sufficient excuse be shown, the Court, in its discretion, may dismiss the appeal for want of prosecution, or may proceed to hear and determine the appeal in the appellant’s absence.

Concurrence necessary to pronounce a judgment.

**Sec. 51.** The concurrence of five members of a Court of Review shall be necessary to pronounce a judgment. The judgment or decision of the Court shall be in writing, signed by the members of the Court concurring therein, and shall distinctly specify the grounds of the decision and shall be attached to the record. If the concurrence of five of the members cannot be obtained, that fact shall be stated in the record, and the determination or Judgment of the Trial Court shall stand as affirmed except as to any reversal in part in which there has been concurrence. Immediately after the determination of the appeal, the Presiding Judge of the Court shall give notice thereof in writing to the appellant and appellee and to the Bishop and the Diocesan Review Committee of the Diocese in which the Trial was had.

Sentence.

**Sec. 52.** The Court of Review shall not pronounce Sentence on the affirmation of a Judgment. When the appeal is so finally determined, if the decision of the Ecclesiastical Trial Court be affirmed in whole or in part, upon receipt of the record and the Judgment or decision of the Court of Review by the Ecclesiastical Authority of the jurisdiction of the Trial Court, the Respondent shall be sentenced in accordance with Canon IV.12.

Expenses.

**Sec. 53.** The necessary charges and expenses of the Court of Review, including the necessary expenses of the members of the Court, Lay Assessors, Reporters and Clerks and the reasonable and necessary out-of-pocket disbursements and expenses, except the cost of printing any records or briefs, shall be a charge upon the Province and shall be paid by the Treasurer

of the Synod of that Province upon the order of the President of the Synod. Any legal fees and other disbursements of the Church Attorney shall be the responsibility of the Diocese in which the Trial was held, unless the Trial was held as a service or convenience to a Diocese from which the Presentment issued, in which case the responsibility therefor shall be that of the Diocese from which the Presentment was issued.

**CANON 5: Of the Court for the Trial of a Bishop**

**Sec. 1.** The Court for the Trial of a Bishop is vested with jurisdiction to try a Bishop who is duly Presented for one or more Offenses. Jurisdiction.

**Sec. 2.** The Court for the Trial of a Bishop shall consist of nine Bishops of this Church. Three Bishops shall be elected by the House of Bishops at each regular meeting of General Convention, to serve until the adjournment of the third succeeding regular meeting of General Convention. All judges shall serve until their successors are elected and qualify; *Provided, however,* there shall be no change in composition of a Court as to a proceeding pending before it, while that proceeding is unresolved except as specified in Canon IV.5.3. Mode of electing Judges.

**Sec. 3 (a)** No Judge shall sit as a member of a Court for the Trial of a Bishop who is a Complainant, or is related to the Respondent or Complainant by affinity or consanguinity, or who is excused pursuant to Canon IV.14.13; nor shall any Judge sit who, upon objection made by either party for any reason, is deemed by the other members of the Court to be disqualified. Conditions for disqualification.

**(b)** The death, permanent disability rendering the person unable to act, resignation or declination to serve as a member of the Court for the Trial of a Bishop shall constitute a vacancy in the Court. The recusal or disqualification of a member of the Court from consideration of a particular Presentment shall constitute a temporary vacancy in the Court.

**(c)** Notices of resignations or declinations to serve shall be given by any Bishop chosen to serve as a member of the Court for the Trial of a Bishop by written notice sent to the Presiding Bishop.

**(d)** Notices of recusal shall be given by a Judge to the Presiding Judge.

**Sec. 4.** The Court for the Trial of a Bishop shall from time to time elect from its own membership a Presiding Judge, who shall hold office until the expiration of the term for which chosen. If in any proceeding before the Court the Presiding Judge is disqualified or is for any cause unable to act, the Court shall elect from its members a Presiding Judge *pro tempore*. Presiding Judge.

**Sec. 5.** When the Court is not in session, if there is a vacancy in the office of the Presiding Judge, the Bishop who is senior by consecration shall perform the duties of the office of Presiding Judge. Filling vacancies.

**Sec. 6.** Vacancies occurring in the Court for the Trial of a Bishop shall be filled as follows:

**(a)** In the case of a temporary vacancy due to the recusal or disqualification of any Judge, the remaining Judges may appoint a Judge to

take the place of the one so disqualified in that particular case. If the recused or disqualified Judge participated in any proceedings other than consideration of whether any Judge should be disqualified, the remaining Judges shall decide whether or not the Judge will be replaced for the remainder of that case.

(b) In the case of a vacancy in the Court, the remaining Judges shall have power to fill such vacancy until the next General Convention, when the House of Bishops shall choose a person to fill such vacancy. The person so chosen shall serve during the remainder of the term.

- Quorum. **Sec. 7.** Not less than five of the Judges shall constitute a quorum, but any less number may adjourn the Court from time to time.
- Presiding Judge to send Presentment. **Sec. 8 (a)** Upon receiving a Presentment, the Presiding Judge shall, within 30 days, send to each member of the Court a copy of the Presentment. If the Presentment is issued pursuant to Canon IV.3.21(c) the Presiding Judge shall also send a copy of the supporting briefs, answer, and statements.  
**(b)** The Presiding Judge of the Court shall, within not more than three calendar months from the Presiding Judge's receipt of the Presentment, summon the Respondent to answer the Presentment in accordance with the Rules of Procedure.
- Location of Court proceedings. **(c)** Court proceedings at which the Respondent and Church Attorney are to appear shall be held within the Diocese of the accused Bishop, or within the Diocese where the accused Bishop lives or serves, at the discretion of the Court. The Court may, for good cause, appoint another place for any such proceedings or conduct such proceedings by telephone conference provided that all participants can hear and be heard by all other participants in the telephone conference.
- Church Attorney. **Sec. 9.** Within three months following each regular meeting of General Convention, the Court for the Trial of a Bishop shall appoint a Church Attorney to serve until the next regular meeting of General Convention and until a successor is duly appointed and qualified, and from time to time for good cause and upon the request of the Church Attorney, appoint one or more assistant Church Attorneys to act for and in the place of the Church Attorney.
- Clerks. **Sec. 10.** The Court shall appoint a Clerk and, if necessary, Assistant Clerks, who shall be Members of the Clergy or adult lay communicants in good standing of this Church, to serve at the pleasure of the Court.
- Reporter. **Sec. 11.** The Court shall appoint a Reporter who shall provide for the recording of the proceedings and serve at the pleasure of the Court.
- Lay Assessors. **Sec. 12.** The Court shall appoint at least one but no more than three Lay Assessors. Lay Assessors shall have no vote.
- Bishops may select Church Attorney. **Sec. 13.** If the Presentment is issued pursuant to Canon IV.3.21(c), the ten Bishops of this Church exercising jurisdiction who signed the Presentment may select a Church Attorney, subject to confirmation of their selection by the Court, which confirmation shall not be unreasonably withheld.

**Sec. 14.** In all cases, the Church Attorney, or the assistants to the Church Attorney shall appear in behalf of the Church. The Church shall then be considered the party on one side, and the Respondent the party on the other.

**Sec. 15.** The Court shall be governed by the Rules of Procedure set forth in Appendix A to this Title, and such other procedural rules or determinations as the Court deems appropriate and not inconsistent with this Title.

Rules of procedure.

**Sec. 16.** The Court shall be governed by the Federal Rules of Evidence.

**Sec. 17.** The Court shall permit the Respondent to be heard in person or by counsel of the Respondent’s own selection, but the Court may regulate the number of counsel who may address the Court or examine witnesses.

Respondent to be heard.

**Sec. 18 (a)** The Respondent’s answer or other response to the Presentment in accordance with the Rules of Procedure shall be duly recorded and the Trial shall proceed; *Provided*, that for sufficient cause the Court may adjourn from time to time; and *Provided, also*, that the Respondent shall, at all times during the Trial, have liberty to be present, and may be accompanied by counsel and one other person of his or her own choosing, and in due time and order to produce testimony and to make a defense.

Response to be recorded.

**(b)** If the Respondent fails or refuses to answer or otherwise enter an appearance, except for reasonable cause to be allowed by the Court, the Church Attorney may, no sooner than thirty days after the answer is due, move for Summary Judgment of Offense. If the motion is granted, the Respondent shall be given notice that Sentence will be adjudged and pronounced by the Court at the expiration of thirty days after the date of the Notice of Sentence, or at such convenient time thereafter as the Court shall determine. Sentence may thereafter be adjudged and pronounced by the Court.

Nonappearance.

**Sec. 19.** The Complainant and the alleged Victim shall each have the right to be present throughout and observe the Trial and to be accompanied by counsel and one other person of his or her choosing.

**Sec. 20.** The Respondent being present, the Trial shall proceed in accordance with this Canon. The Respondent shall in all cases have the right to be a defense witness, subject to cross-examination in the same manner as any other witness. No testimony shall be received at the Trial except from witnesses who have signed a declaration in the following words or the Oath provided by the Federal Rules of Evidence, to be read aloud before the witness testifies and to be filed with the records of the Court.

**“I, A.B., a witness on the Trial of a Presentment against the Right Reverend \_\_\_\_\_, a Bishop of the Episcopal Church, now pending, do most solemnly call God to witness that the evidence I am about to give shall be the truth, the whole truth, and nothing but the truth, so help me God.”**

Declaration of witnesses.

**Sec. 21.** Before a vote is taken on the findings and in the presence of the Respondent and counsel, counsel for the parties may submit requested proposed instructions. The Presiding Judge of the Court, after consultation with the Lay Assessors, shall instruct the members of the Court as to the

Presiding Judge to instruct Court.

elements of the Offense and charge them (i) that the Respondent must be presumed not to have committed the Offense alleged until established by clear and convincing proof, and unless the standard of proof be met the Presentment must be dismissed, and (ii) that the burden of proof to establish the Respondent’s commission of the Offense is upon the Church.

Voting on findings and sentence.

**Sec. 22.** Separate and distinct votes shall be taken first upon the findings as to the commission of an Offense by the Respondent, and, if the Respondent be found to have committed an Offense, then upon the Sentence to be imposed.

Two-thirds vote needed for Judgment.

**Sec. 23.** For a Judgment that the Respondent has committed an Offense, the affirmative vote of two-thirds of the members of the Court shall be necessary. Failing such two-thirds vote, the Presentment shall be dismissed.

**Sec. 24.** The decision of the Court as to all the Charges shall be reduced to writing, and signed by those who assent to it.

Parties to be informed of Judgment.

**Sec. 25.** No vote shall be taken on the Sentence to be imposed until at least thirty days after the Respondent, Church Attorney, each Complainant, and, unless waived in writing, the Victim have been informed of the Judgment and each has had a reasonable opportunity to offer matters in excuse or mitigation or to otherwise comment on the Sentence.

**Sec. 26.** All matters in excuse or mitigation or comments on the sentence shall be served on the Respondent, Church Attorney, Complainants and, unless waived in writing, the Victim. The Court shall provide a reasonable time for responses to the Court which shall also be served as provided above. The Court may schedule hearings on the submissions.

**Sec. 27.** The Court shall then vote upon a Sentence to be adjudged and imposed upon the Respondent and the decision so signed shall be recorded as the Judgment of the Court.

Communication of Judgment and Sentence.

**Sec. 28 (a)** The Judgment and Sentence adjudged shall be communicated promptly to the Respondent, each Complainant, and, unless waived in writing, the Victim, the Presiding Bishop and the Standing Committee of the Diocese in which the Respondent is canonically resident.

Motion to modify Sentence.

**(b)** Any Respondent who shall be found to have committed an Offense may file a motion for a modification of Sentence. Any such motion shall be filed within 30 days from the date of the filing of the decision, and the motion shall set forth all the reasons therefor, and no other shall be relied on at the hearing of the motion without the consent of the Court. The Presiding Judge of the Court shall set a place and time for hearing the motion and shall reconvene the Court to hear and determine the same.

Court may modify Sentence.

**(c)** The Court may in the interest of justice modify the Sentence. Upon determination of the motion to modify, the Clerk of the Court shall enter Judgment. If no motion for modification of Sentence shall be filed within the time limited for filing such motions, the Clerk of the Court shall on the next business day enter, as final, the Judgment rendered by the Court. An

appeal from a final Judgment of a Court for the Trial of a Bishop to the Court of Review of the Trial of a Bishop, as provided in Canon IV.6, may be taken within thirty days from the entry of the Judgment.

(d) The final Judgment shall be in writing signed by a majority of the Court and direct what Sentence is to be incorporated in the final Judgment to be entered by the Clerk.

(e) After the entry of final Judgment, the Presiding Judge of the Court shall appoint a time and place not less than sixty days thereafter for pronouncing the Sentence adjudged. At the time and place appointed, if the Respondent shall not have an appeal pending in the Court of Review of the Trial of a Bishop, or the action of the Court of Review has not made it unnecessary for the Trial Court to proceed to pronounce Sentence, the Presiding Judge of the Court, or a member thereof designated in writing by a majority of the members thereof to do so, shall in the presence of the Respondent, if the Respondent shall see fit to attend, pronounce the Sentence which has been adjudged by the Court, and direct the same to be entered by the Clerk; and *Provided, further*, that Sentence shall not be imposed upon a Bishop found to have committed an Offense of holding and teaching doctrine contrary to that held by this Church unless and until the said finding shall have been approved by a vote of two-thirds of the Bishops present at a meeting of the House of Bishops.

Sentence to be pronounced.

**Sec. 29 (a)** The Court for the Trial of a Bishop shall keep a complete and accurate record of its proceedings. When all proceedings on a Presentment have been concluded, including any and all appeals, the Presiding Judge shall certify the record. If the Presiding Judge did not participate in the proceeding for any reason, by majority vote the Court shall designate another member to certify the record.

Record of proceedings.

(b) The Court shall promptly deliver the original certified record of the proceedings to The Archives of the Episcopal Church.

**Sec. 30.** The reasonable and necessary expenses of the Court including but not limited to the fees, costs, disbursements and expenses of the Judges, Church Attorneys, Clerks, Reporters and Lay Assessors, shall be a charge upon the General Convention and shall be paid by the Treasurer of General Convention upon the order of the Presiding Judge of the Court. The Court shall have the authority to contract for and bind the General Convention to payment of these expenses.

Expenses.

**CANON 6: Of Appeals to the Court of Review of the Trial of a Bishop**

**Sec. 1.** A Bishop found to have committed an Offense shall have the right to appeal from the Judgment of the Trial Court to the Court of Review of the Trial of a Bishop.

Right to appeal.

**Sec. 2.** The Court of Review of the Trial of a Bishop is vested with jurisdiction to hear and determine appeals from the determination of the Court for the Trial of a Bishop.

- Court of Review. **Sec. 3.** There shall be a Court of Review of the Trial of a Bishop, consisting of nine Bishops. Three Bishops shall be elected by the House of Bishops at each regular meeting of General Convention, to serve until the adjournment of the third succeeding regular meeting of General Convention. All Judges shall serve until their successors are elected and qualify; *Provided, however,* there shall be no change in composition of a Court following the hearing and while a proceeding is pending, unresolved, before the Court.
- Conditions for disqualification. **Sec. 4 (a)** No Bishop shall sit as a member of this Court who is a Complainant, is related to the Respondent or Complainant by affinity or consanguinity, or who is excused pursuant to Canon IV.14.13; nor shall any Bishop sit who, upon objection made by either party for any reason, is deemed by the other members of the Court to be disqualified.
- Court vacancy. **(b)** The death, permanent disability rendering the person unable to act, resignation, or declination to serve as a member of this Court shall constitute a vacancy in the Court. The recusal or disqualification of a member of the Court from consideration of a particular appeal shall constitute a temporary vacancy on the Court.
- (c)** Notices of resignations or declinations to serve shall be given by any Bishop chosen to serve as a member of the Court by written notice sent to the Presiding Bishop.
- (d)** Notices of recusal shall be given by a Judge to the Presiding Judge.
- Presiding Judge. **Sec. 5.** The Court shall from time to time elect from its own membership a Presiding Judge, who shall hold office until the expiration of the term for which chosen. If in any proceeding before the Court the Presiding Judge is disqualified or is for any cause unable to act, the Court shall elect from its members a Presiding Judge *pro tempore*.
- Sec. 6.** When the Court is not in session, if there is a vacancy in the office of the Presiding Judge, the Bishop who is senior by consecration shall perform the duties of the office of Presiding Judge.
- Filling vacancies. **Sec. 7.** Vacancies occurring in this Court shall be filled as follows:
- (a)** In the case of a temporary vacancy due to the recusal or disqualification of any Judge, the remaining Judges may appoint a Judge to take the place of the one so disqualified in that particular case. If the recused or disqualified Judge participated in any proceedings other than consideration of whether any Judge should be disqualified, the remaining Judges shall decide whether or not the Judge will be replaced for the remainder of the case.
- (b)** In the case of a vacancy in the Court, the remaining Judges shall have power to fill the vacancy until the next General Convention, when the House of Bishops shall choose a Bishop to fill the vacancy. The Bishop so chosen shall serve during the remainder of the term.
- Quorum. **Sec. 8.** Not less than five Judges shall constitute a quorum.
- Sec. 9.** The concurrence of six Judges shall be necessary to pronounce a Judgment, but any lesser number may adjourn the Court from time to time.

<p><b>Sec. 10.</b> The Court shall appoint a Clerk and, if necessary, Assistant Clerks who shall be Members of the Clergy or adult lay communicants in good standing of this Church, to serve during the pleasure of the Court.</p>	<p>Clerks.</p>
<p><b>Sec. 11.</b> The Court shall appoint a Reporter who shall provide for the recording of the proceedings and serve during the pleasure of the Court.</p>	<p>Reporter.</p>
<p><b>Sec. 12.</b> The Court shall appoint at least one but no more than three Lay Assessors. Lay Assessors shall have no vote.</p>	<p>Lay Assessors.</p>
<p><b>Sec. 13.</b> The Court shall be guided by the Rules of Appellate Procedure and may adopt rules of procedure not inconsistent with the Constitution and Canons of the Church, with the power to alter or rescind the same from time to time, provided the same shall not cause material and substantial injustice to be done or seriously prejudice the rights of the parties.</p>	<p>Rules of procedure.</p>
<p><b>Sec. 14.</b> The Court shall permit the Respondent to be heard in person and by counsel of the Respondent’s own selection, but the Court may regulate the number of counsel who may address the Court.</p>	<p>Respondents to be heard.</p>
<p><b>Sec. 15 (a)</b> Unless within thirty days from the date of entry of Judgment in the Trial Court the appellant has given notice of the appeal in writing to the Trial Court, to the party against whom the appeal is taken, and to the Presiding Judge of the Court of Review of the Trial of a Bishop, assigning in the notice the reasons of appeal, the appellant shall be held to have waived the right of appeal although in its discretion the Court of Review of the Trial of a Bishop may entertain and hear an appeal not taken within the prescribed period.</p>	<p>Right of appeal.</p>
<p><b>(b)</b> The Presiding Judge of the Court of Review upon receiving the notice of appeal shall appoint a time within 60 days thereafter, unless for good cause extended, for hearing the appeal and fix the place of the hearing. At least 30 days prior to the day appointed, the Presiding Judge shall give written notice of the time and place to the other members of the Court and also the appellant and appellee.</p>	<p>Appoint time for hearing.</p>
<p><b>Sec. 16.</b> Upon notice of appeal being given, the Clerk of the Trial Court shall send to the Clerk of the Court of Review of the Trial of a Bishop a transcript of the record, including all the evidence, certified by the Presiding Judge and Clerk of the Trial Court, and the Clerk shall lay the same before the Court of Review at its next session.</p>	<p>Transcript of the record.</p>
<p><b>Sec. 17.</b> An appeal shall be heard upon the Record on Appeal of the Court for the Trial of a Bishop. Except for the purpose of correcting the Record on Appeal, if defective, no new evidence shall be taken by the Court of Review.</p>	
<p><b>Sec. 18.</b> The Court of Review of the Trial of a Bishop may affirm or reverse any Judgment brought before it on appeal, and may enter final Judgment in the case or may remand the same to the Trial Court for a new Trial or for such further proceedings as the interests of justice may require.</p>	<p>Court may affirm or reverse Judgment.</p>
<p><b>Sec. 19 (a)</b> If the Court of Review of the Trial of a Bishop enters final Judgment in the case, and if by that Judgment the Respondent is found to have committed any of the Charges upon which tried, the Court of Review</p>	<p>Sentences.</p>

of the Trial of a Bishop may review the Sentence adjudged by the Trial Court and may adjudge a lesser Sentence than that adjudged by the Trial Court. Before final Sentence is adjudged by the Court of Review the Respondent shall have the opportunity to make a statement to the Court in excuse or mitigation. The Church Attorney, each Complainant, and, unless waived in writing, the Victim shall have the opportunity to make a statement to the Court regarding the Sentence to be adjudged and imposed.

(b) The final Sentence adjudged shall be pronounced pursuant to Canon IV.5.28 and the notices thereof required by Canon IV.12 shall be given.

Stay of proceedings in Trial Court.

**Sec. 20.** In case of appeal, all proceedings in the Trial Court and the pronouncement of Sentence shall be stayed until the appeal is dismissed by the Court of Review of the Trial of a Bishop, or the case be remanded by the Court to the Trial Court for further proceedings, or until final Judgment has been adjudged by the Court of Review.

May discontinue an appeal.

**Sec. 21.** The appellant may discontinue the appeal at any time before a hearing thereof has begun before the Court of Review of the Trial of a Bishop. After the hearing has begun, the appellant may discontinue the appeal only with the consent of the Court. If the appeal is discontinued, the Trial Court shall proceed as if no appeal had been taken.

Record of proceedings.

**Sec. 22 (a)** The Court of Review of a Trial of a Bishop shall keep a complete and accurate record of its proceedings. When all proceedings on an appeal have been concluded, the Presiding Judge shall certify the record. If the Presiding Judge did not participate in the proceeding for any reason, by majority vote the Court shall designate another member to certify the record.

(b) The Court shall promptly deliver the original certified record of the proceedings to The Archives of the Episcopal Church.

Expenses.

**Sec. 23.** The reasonable and necessary expenses of the Court of Review of the Trial of a Bishop, including but not limited to the fees, costs, disbursements and expenses of the Judges, Church Attorneys, Clerks, Reporters and Lay Assessors, shall be charged upon the General Convention and shall be paid by the Treasurer of General Convention upon the order of the Presiding Judge of the Court. The Court shall have the authority to contract for and bind the General Convention to payment of these expenses.

### **CANON 7: Of a Priest or Deacon in Any Diocese Chargeable with Offense in Another**

Ecclesiastical Authority to give notice of liability.

**Sec. 1.** If a Priest or Deacon canonically resident in a Diocese shall have acted in any other Diocese in such a way as to be liable to Presentment, the Ecclesiastical Authority thereof shall give notice of the same to the Ecclesiastical Authority where the Priest or Deacon is canonically resident, exhibiting, with the information given, reasonable ground for presuming its truth. If the Ecclesiastical Authority, after due notice given, shall omit, for the space of three months, to proceed against the offending Priest or Deacon, or shall request the Ecclesiastical Authority of the Diocese in which the Offense or Offenses are alleged to have been committed to proceed

against that Priest or Deacon, it shall be within the power of the Ecclesiastical Authority of the Diocese within which the Offense or Offenses are alleged to have been committed to institute proceedings pursuant to this Title.

**Sec. 2.** If a Priest or Deacon shall come temporarily into any Diocese, under the imputation of having elsewhere committed any Offense or if any Priest or Deacon, while temporarily in any Diocese, shall so offend, the Bishop of that Diocese, upon probable cause, may Admonish or Inhibit the Priest or Deacon from officiating in that Diocese. And if, after Inhibition, the Priest or Deacon so officiate, the Bishop shall give notice to all the Clergy and Congregations in that Diocese that the officiating of the Priest or Deacon is inhibited; and like notice shall be given to the Ecclesiastical Authority of the Diocese in which the Priest or Deacon is canonically resident, and to the Recorder. The Inhibition shall continue in force until the soonest of (i) the Bishop dissolves the Inhibition, (ii) the Standing Committee assuming jurisdiction thereof votes not to issue a Presentment, or (iii) if presented, the Presentment is dismissed.

Inhibition of Clergy from another Diocese.

**Sec. 3.** The provisions of Section 2 shall apply to Clergy ordained in foreign lands by Bishops in communion with this Church; but in such case notice of the Inhibition shall be given to the Bishop from whose jurisdiction the Priest or Deacon shall appear to have come, and also to all the Bishops exercising jurisdiction in this Church, and to the Recorder.

**CANON 8: Of Renunciation of the Ministry by Members of the Clergy Amenable for Presentment for an Offense**

**Sec. 1.** Subject to the provisions of Section 3 of this Canon, if any Priest or Deacon (i) Amenable for but not under Presentment for an Offense of Crime, of Immorality or of Conduct Unbecoming a Member of the Clergy, or (ii) Amenable for or under a Presentment for any other Offense, shall declare in writing to the Ecclesiastical Authority of the Diocese in which that person is canonically resident a renunciation of the Ministry of this Church and a desire to be removed therefrom, the Ecclesiastical Authority if it be a Bishop, or if the Ecclesiastical Authority not be a Bishop a Bishop acting for the Ecclesiastical Authority, may accept the renunciation and pronounce Sentence of Deposition with the consent of a majority of All the Members of the Standing Committee of the Diocese. Upon receiving the consent of the Standing Committee, the Bishop or the Bishop acting for the Ecclesiastical Authority may proceed to impose a Sentence of Deposition in accordance with Canon IV.12.4.

Priest or Deacon.

**Sec. 2.** If any Bishop Amenable for but not under Presentment for an Offense of Crime, Immorality or Conduct Unbecoming a Member of the Clergy or Amenable for or under a Presentment for any other Offense shall declare in writing to the Presiding Bishop, or if there then be none to the presiding officer of the House of Bishops, a renunciation of the Ministry of this Church and a desire to be removed therefrom, the Presiding Bishop or the presiding officer may accept the renunciation and pronounce Sentence of Deposition with the consent of a majority of All the Members of the

Bishop.

Renunciation while under Presentment.

Review Committee. Upon receiving the consent of the Review Committee, the Presiding Bishop or the presiding officer of the House of Bishops may proceed to impose a Sentence of Deposition in accordance with Canon IV.12.

**Sec. 3.** If a Member of the Clergy making a declaration of renunciation of the Ministry be under a Presentment for an Offense involving Crime, Immorality or Conduct Unbecoming a Member of the Clergy, or shall have been placed on Trial for the same, the declaration shall not be considered or acted upon until after the Presentment has been dismissed or the Trial has been concluded and Sentence, if any, adjudged. Thereafter, unless the renunciation be revoked by the Member of the Clergy, the Bishop, or Presiding Bishop as the case may be, may accept the renunciation and impose and pronounce a Sentence of Deposition.

**Sec. 4.** No declaration of renunciation of the ministry of this Church under this Canon shall become effective until it has been accepted and Sentence has been pronounced.

**CANON 9: Of Abandonment of the Communion of This Church by a Bishop**

Inhibition of Bishop.

**Sec. 1.** If a Bishop abandons the communion of this Church (i) by an open renunciation of the Doctrine, Discipline, or Worship of this Church, or (ii) by formal admission into any religious body not in communion with the same, or (iii) by exercising episcopal acts in and for a religious body other than this Church or another Church in communion with this Church, so as to extend to such body Holy Orders as this Church holds them, or to administer on behalf of such religious body Confirmation without the express consent and commission of the proper authority in this Church; it shall be the duty of the Review Committee, by a majority vote of All the Members, to certify the fact to the Presiding Bishop and with the certificate to send a statement of the acts or declarations which show such abandonment, which certificate and statement shall be recorded by the Presiding Bishop. The Presiding Bishop, with the consent of the three senior Bishops having jurisdiction in this Church, shall then inhibit the said Bishop until such time as the House of Bishops shall investigate the matter and act thereon. During the period of Inhibition, the Bishop shall not perform any episcopal, ministerial or canonical acts, except as relate to the administration of the temporal affairs of the Diocese of which the Bishop holds jurisdiction or in which the Bishop is then serving.

Written statement from the Bishop to be considered.

**Sec. 2.** The Presiding Bishop, or the presiding officer, shall forthwith give notice to the Bishop of the certification and Inhibition. Unless the inhibited Bishop, within two months, makes declaration by a Verified written statement to the Presiding Bishop, that the facts alleged in the certificate are false or utilizes the provisions of Canon IV.8 or Canon III.13, as applicable, the Bishop will be liable to Deposition. If the Presiding Bishop is reasonably satisfied that the statement constitutes (i) a good faith retraction of the declarations or acts relied upon in the certification to the Presiding Bishop or (ii) a good faith denial that the Bishop made the declarations or committed the acts relied upon in the certificate, the

Presiding Bishop, with the advice and consent of a majority of the three senior Bishops consenting to Inhibition, terminate the Inhibition. Otherwise, it shall be the duty of the Presiding Bishop to present the matter to the House of Bishops at the next regular or special meeting of the House. If the House, by a majority of the whole number of Bishops entitled to vote, shall give its consent, the Presiding Bishop shall depose the Bishop from the Ministry, and pronounce and record in the presence of two or more Bishops that the Bishop has been so deposed.

Deposition.

**CANON 10: Of Abandonment of the Communion of This Church by a Priest or Deacon**

**Sec. 1.** If it is reported to the Standing Committee of the Diocese in which a Priest or Deacon is canonically resident that the Priest or Deacon, without using the provisions of Canon IV.8 or III.13, has abandoned the Communion of this Church, then the Standing Committee shall ascertain and consider the facts, and if it shall determine by a vote of three-fourths of All the Members that the Priest or Deacon has abandoned the Communion of this Church by an open renunciation of the Doctrine, Discipline, or Worship of this Church, or by a formal admission into any religious body not in communion with this Church, or in any other way, it shall be the duty of the Standing Committee of the Diocese to transmit in writing to the Bishop of such Diocese, or if there be no such Bishop, to the Bishop of an adjacent Diocese, its determination, together with a statement setting out in reasonable detail the acts or declarations relied upon in making its determination. If the Bishop affirms the determination, the Bishop shall then inhibit the Priest or Deacon from officiating in the Diocese for six months and shall send to the Priest or Deacon a copy of the determination and statement, together with a notice that the Priest or Deacon has the rights specified in Section 2 and at the end of the six-months period the Bishop will consider deposing the Priest or Deacon in accordance with the provisions of Section 2.

Role of the Standing Committee.

Inhibition.

**Sec. 2.** Prior to the expiration of the six-month period of Inhibition, the Bishop may permit the Priest or Deacon to utilize the provisions of Canon IV.8 or Canon III.13, as applicable. If within such six-month period the Priest or Deacon shall transmit to the Bishop a statement in writing signed by the Priest or Deacon which the Bishop is reasonably satisfied constitutes a good faith retraction of such declarations or acts relied upon in the determination or a good faith denial that the Priest or Deacon committed the acts or made the declarations relied upon in the determination, the Bishop shall withdraw the notice and the Inhibition shall expire. If, however, within the six-month period, the Bishop does not pronounce acceptance of the renunciation of the Priest or Deacon in accordance with Canon IV.8 or Canon III.13, as applicable, or the Priest or Deacon does not make retraction or denial as provided above, then it shall be the duty of the Bishop either (i) to depose the Priest or Deacon as provided in Canon IV.12, or (ii) if the Bishop is satisfied that no previous irregularity or misconduct is involved, with the advice and consent of the Standing

Expiration of period of Inhibition.

Committee to pronounce and record in the presence of two or more Priests that the Priest or Deacon is released from the obligations of Priest or Deacon and (for causes which do not affect the person’s moral character) is deprived of the right to exercise the gifts and spiritual authority conferred in Ordination.

**CANON 11: Of a Priest or Deacon Engaging in Secular Employment without Consent, Being Absent from the Diocese, or Abandoning the Work of the Ministry**

Diocesan Review Committee to institute inquiry.

**Sec. 1.** If a Priest or Deacon has engaged in any secular calling or business without the consent of the Bishop of the Diocese in which the Priest or Deacon is canonically resident as provided in Canon III.9.3(e), it shall be the duty of the Diocesan Review Committee of the Diocese, upon the case being brought to its attention by the written statement of the Bishop, to institute an inquiry into the matter. If in the judgment of the Diocesan Review Committee there is sufficient reason for further proceedings, it shall be the duty of the Diocesan Review Committee to Present the offending Priest or Deacon for Trial for violation of Ordination vows and these Canons.

Priest or Deacon to be presented for trial.

**Sec. 2.** If a Priest or Deacon has substantially and materially abandoned the work of the ministry of this Church and the exercise of the office to which ordained without having given reasons satisfactory to the Bishop of the Diocese wherein the Priest or Deacon is canonically resident, or without renouncing the ministry as provided in Canon III.13 or without seeking to be released from the obligations of the office pursuant to Canon III.9.3(e), it shall be the duty of the Diocesan Review Committee of the Diocese, upon the case being brought to its attention by the written statement of the Bishop, to institute an inquiry into the matter. If in the judgment of the Diocesan Review Committee there is sufficient reason for further proceedings, it shall be the duty of the Diocesan Review Committee to Present the offending Priest or Deacon for Trial for violation of Ordination vows and these Canons.

Absent from Diocese for more than two years.

**Sec. 3 (a)** Whenever a Priest or Deacon of this Church shall have been absent from the Diocese for a period of more than two years and has failed to make the annual report required by Canon I.6.1, the Bishop shall bring the case to the attention of the Diocesan Review Committee by written statement, whereupon the Diocesan Review Committee may institute an inquiry into the matter. If in the judgment of the Diocesan Review Committee there is sufficient reason for further proceedings, the Diocesan Review Committee shall Present the offending Priest or Deacon for Trial for violation of Ordination vows and these Canons.

Special List of Clergy.

**(b)** On application either by the Bishop or Priest or Deacon, or at the discretion of the Presiding Bishop, with the approval of the Bishop of that jurisdiction, a Priest or Deacon now on the Special List of Clergy maintained by the Secretary of the House of Bishops may be placed again on a Diocesan Clergy Roll.

**(c)** A Priest or Deacon whose name remains upon the List of the Secretary of the House of Bishops shall not be considered as canonically resident in a Diocese.

(d) Any Priest or Deacon whose name is on the List, as aforesaid, and who has not made an annual report on the Priest or Deacon’s exercise of office to the Presiding Bishop for a period of five years, may be considered to have abandoned the Ordained Ministry of this Church. The Presiding Bishop may, in the exercise of discretion, upon notice in accordance with Canon IV.14, in the presence of two Presbyters, pronounce Sentence of Deposition upon the Priest or Deacon, and authorize the Secretary of the House of Bishops to strike the name from the List and to give notice of the fact to the Priest or Deacon as provided in Canon IV.12.

Failure to make annual report.

(e) A Priest or Deacon whose name remains upon the List of the Secretary of the House of Bishops shall be Amenable for an Offense in either the Diocese wherein the Offense has occurred or the Diocese in which the Priest or Deacon was canonically resident immediately prior to being added to the List.

**CANON 12: Of Sentences**

**Sec. 1 (a)** The three Sentences which may be adjudged by a Trial Court and imposed are Admonition, Suspension, or Deposition.

(b) A Sentence of Admonition may be imposed (i) after the filing of a Waiver and Voluntary Submission under Canon IV.2, or (ii) after final Judgment by a Trial Court.

Admonition.

(c) (1) Sentence of Suspension may be imposed (i) after the acceptance of a Waiver and Voluntary Submission under Canon IV.2, or (ii) after final Judgment by a Trial Court.

Suspension.

(2) Whenever the Sentence of Suspension shall be adjudged and imposed on a Member of the Clergy, the Sentence shall specify on what terms and on what conditions and at what time the Suspension shall cease.

(3) The Suspension of a Priest from the exercise of the ordained ministry shall terminate the Pastoral Relationship unless (i) the Vestry by two-thirds vote requests of the Ecclesiastical Authority within thirty days that the relationship continue, and (ii) the Ecclesiastical Authority approves such request. If the Pastoral Relationship has not been terminated, religious services and sacramental ministrations shall be provided for that Parish as though a vacancy exists in the Office of the Rector. This Section shall not prohibit the application of Canon III.15.

(d) (1) A Sentence of Deposition may be imposed (i) after the acceptance of a Waiver and Voluntary Submission under Canon IV.2, (ii) after final Judgment by a Trial Court, (iii) when there has been a renunciation under Canon IV.8, (iv) upon the abandonment of the communion of the Church as set forth in Canons IV.9 and IV.10, or (v) by the Presiding Bishop pursuant to Canon IV.11.3(d).

Deposition.

(2) Upon the pronouncement of a Sentence of Deposition, all ecclesiastical offices held by the Member of the Clergy deposed, including a Rectorship and all ecclesiastical and

related secular offices, shall thereupon be automatically terminated and vacated.

- (3) A Member of the Clergy deposed from any order of ordained ministry is deposed entirely from the ordained ministry.

**Sec. 2.** A Sentence after final Judgment by a Trial Court shall be adjudged by the Trial Court.

Conditions for adjudging and pronouncing Sentence.

**Sec. 3.** The Bishop shall both adjudge and pronounce Sentence upon a Priest or Deacon (i) after the acceptance of a Waiver and Voluntary Submission under Canon IV.2, (ii) when there has been a renunciation under Canon IV.8, or, (iii) upon the abandonment of the communion of the Church as set forth in Canon IV.10.

Who shall impose Sentence.

**Sec. 4 (a)** If a Priest or Deacon is liable to Sentence upon Judgment by a Trial Court or upon affirmance of the Judgment by a Court of Review, Sentence shall be imposed by the Bishop of the Diocese in which the original Trial of the Respondent was had, or in case that Bishop is disqualified or there be no Bishop of that jurisdiction, by another Bishop at the request of the Standing Committee of that Diocese.

**(b)** If a Priest or Deacon is liable to Sentence upon voluntary submission to discipline under Canon IV.2, Sentence shall be imposed by the Bishop to whom the submission was made.

**(c)** If a Priest or Deacon is liable to Sentence upon renunciation of the ministry of this Church under Canon IV.8, Sentence shall be imposed by the Bishop of the Diocese in which the Respondent is canonically resident, or in case there be no Bishop of that jurisdiction, by another Bishop at the request of the Standing Committee of the Diocese.

**(d)** If a Priest or Deacon is liable to Sentence upon abandonment of the communion of this Church under Canon IV.10, Sentence shall be imposed by the Bishop of the Diocese in which the Respondent is canonically resident, or in case there be no Bishop of that jurisdiction, by another Bishop at the request of the Standing Committee of the Diocese.

Opportunity for response.

**Sec. 5.** No Sentence shall be pronounced by a Bishop upon a Priest or Deacon after final Judgment by a Trial Court until an opportunity has been given to the Respondent, the Church Attorney, the Complainant and, unless waived in writing, the Victim to show cause why Sentence should not be pronounced and to offer any matter for the consideration of the Bishop.

**Sec. 6.** It shall be lawful for the Bishop to pronounce a lesser Sentence upon a Priest or Deacon than that adjudged by the Trial Court, if the Bishop so choose.

Time and place.

**Sec. 7.** The Bishop who is to pronounce Sentence upon a Priest or Deacon after final Judgment by a Trial Court shall appoint a time and place for pronouncing the Sentence and shall cause notice thereof in writing to be served upon the Respondent, the Church Attorney, each Complainant, and, unless waived in writing, the Victim in the manner provided in Canon IV.14.20.

In the presence of Priests.

**Sec. 8.** Sentence of Deposition imposed on a Priest or Deacon shall be pronounced in the presence of two or more Priests.

**Sec. 9.** When the Sentence is pronounced, the Bishop who pronounces it shall give notice thereof without delay in writing to every Member of the Clergy, each Vestry and the Secretary of the Convention and the Standing Committee of the Diocese in which the person so sentenced was canonically resident and in which the Sentence is pronounced, which shall be added to the official records of each Diocese; to the Presiding Bishop, to all other bishops of this Church, and where there is no Bishop, to the Ecclesiastical Authority of each Diocese of this Church; to the Recorder; to the Church Deployment Office; and to the Secretary of the House of Bishops, who shall deposit and preserve such notice among the archives of the House. The notice shall specify under what Canon the Priest or Deacon has been suspended or deposed.

Notice to be given.

**Sec. 10.** When a Bishop is liable to Sentence under a Judgment of a Trial Court or under a Judgment of a Court of Review of the Trial of a Bishop on an appeal to the Court of Review, the Sentence to be imposed shall be one of the Sentences specified in Canon IV.12.1, the Presiding Bishop to pronounce it, and the procedure to be followed in imposing Sentence shall be as provided in the several Canons governing the procedure of those Courts.

Pronouncing Sentence on a Bishop.

**Sec. 11.** In the case of the Suspension or Deposition of a Bishop, it shall be the duty of the Presiding Bishop to give notice of the Sentence to the Ecclesiastical Authority of every Diocese of this Church, to the Recorder, to the Church Deployment Office, and to the Secretary of the House of Bishops, and to all Archbishops and Metropolitans, and to all Presiding Bishops of Churches in communion with this Church.

Notice to be given.

**Sec. 12.** The Court for the Trial of a Bishop shall have the discretion to order that a Bishop: (i) convicted in a criminal Court of Record of a Crime involving immorality, (ii) against whom a judgment has been entered in a civil Court of Record in a cause involving immorality, or (iii) found to have committed an Offense upon a Presentment for a Crime, for Immorality, for holding and teaching publicly or privately, and advisedly, any doctrine contrary to that held by this Church, or for Conduct Unbecoming a Member of the Clergy shall not, on the conviction, the rendering of the judgment or the finding of commission of an Offense, and while the conviction, the judgment or the finding continues unreversed, perform any episcopal, or ministerial or canonical acts, except those that relate to the administration of the temporal affairs of the Diocese in which the Bishop holds jurisdiction or in which the Bishop is then serving.

Discretion of Court to Suspend acts of Bishop.

Administration of temporal affairs.

**Sec. 13.** The Suspension of a Bishop from the exercise of the episcopal office and ordained ministry shall not terminate any episcopal office held by that Bishop but may by its terms suspend episcopal, ministerial or canonical acts, except as relate to the administration of the temporal affairs of the Diocese of which the Bishop holds jurisdiction or in which the Bishop is then serving. The application of this Canon shall not affect the right to terminate the term of an assistant Bishop.

Suspension of a Bishop.

**CANON 13: Of the Remission or Modification of Sentences**

In case of  
a Bishop.

**Sec. 1.** The House of Bishops may remit and terminate any judicial Sentence which may have been imposed upon a Bishop, or modify the same so far as to designate a precise period of time, or other specific contingency, on the occurrence of which the Sentence shall utterly cease, and be of no further force or effect; *Provided*, that no such Remission or modification shall be made except at a meeting of the House of Bishops, during the session of some General Convention, or at a special meeting of the House of Bishops, which shall be convened by the Presiding Bishop on the application of any five Bishops, after three months' notice in writing of the time, place, and object of the meeting being given to each Bishop; *Provided, also*, that the Remission or modification be assented to by not less than a majority of the Bishops; And *provided*, that nothing herein shall be construed to repeal or alter the provisions of Canon IV.12.

Proviso.

In case of  
a Priest or  
Deacon.

**Sec. 2 (a)** A Bishop who deems the reasons sufficient may, with the advice and consent of two-thirds of All the Members of the Standing Committee, remit and terminate a Sentence of Suspension pronounced in that Bishop's jurisdiction upon a Priest or Deacon.

Conditions  
for granting  
remission.

**(b)** A Bishop who deems the reasons sufficient may also remit and terminate any Sentence of Deposition pronounced in the Bishop's jurisdiction upon a Priest or Deacon, but shall exercise this power only upon the following conditions:

- (1) That the Remission shall be done with the advice and consent of two-thirds of All the Members of the Standing Committee;
- (2) That the proposed Remission, with the reasons therefor, shall be submitted to the judgment of five of the Bishops of this Church whose Dioceses are nearest to the Bishop's own, and the Bishop shall receive in writing from at least four of the Bishops, their approval of the Remission, and their consent thereto.
- (3) That before such Remission, the Bishop shall require the person so Deposed, who desires to be restored to the ordained ministry, to subscribe to the declaration required in Article VIII of the Constitution.

Applicant to  
be in lay  
communion.

**Sec. 3.** In case the person was deposed for abandoning the communion of this Church, or was deposed by reason of renunciation of or release from the exercise of the Office of Priest or Deacon, or for other causes, the person also having abandoned its communion, the Bishop before granting the Remission, shall be satisfied that the person has lived in lay communion with this Church for not less than one year next preceding application for the Remission.

Residence  
of applicant.

**Sec. 4.** In case the person applying for Remission shall be residing other than in the Diocese in which deposed, the Bishop to whom application has been made, before granting the Remission, shall be furnished with written evidence of the approval of the application with the reasons therefor from the Bishop of the Diocese in which the person is then residing.

**Sec. 5.** A Bishop who shall grant Remission for any Sentence of Removal or Deposition shall, without delay, give due notice thereof under the Bishop’s own hand sending the notice in a sealed envelope to every Member of the Clergy, each Vestry, the Secretary of the Convention and the Standing Committee of the Diocese, which shall be added to the official records of the Diocese; to the Presiding Bishop, to all other Bishops of this Church, and where there is no Bishop, to the Ecclesiastical Authority of each Diocese of this Church; to the Recorder; to the Church Deployment Office; and to the Secretary of the House of Bishops and Secretary of the House of Deputies, who shall deposit and preserve the notice among the archives of those Houses giving, with the full name of the person restored, the date of the Removal or Deposition, and the Order of the Ministry to which that person is restored.

Bishop to give notice.

**CANON 14: Of General Provisions Applicable to This Title**

**Sec. 1.** Ecclesiastical Nature. Disciplinary proceedings under this Title are neither civil nor criminal, but ecclesiastical in nature and represent determinations by this Church of who shall serve as Members of the Clergy of this Church and further represent the polity and order of this hierarchical Church. Clergy who have voluntarily sought and accepted ordination in this Church have given their express consent and subjected themselves to the discipline of this Church and may not claim in proceedings under this Title constitutional guarantees afforded to citizens in other contexts.

Proceedings to be ecclesiastical.

**Sec. 2.** Resort to secular courts. No Member of the Clergy of this Church may resort to the secular courts for the purpose of interpreting the Constitution and Canons, or for the purpose of resolving any dispute arising thereunder, or for the purpose of delaying, hindering or reviewing or affecting in any way any proceeding under this Title.

**Sec. 3.** Review of proceedings by secular courts. No secular court shall have authority to review, annul, reverse, restrain or otherwise delay any proceeding under this Title.

**Sec. 4.** Limitations of Actions.

- (a) (1) No Presentment shall be made for any Offense that constitutes Crime, Immorality, or Conduct Unbecoming a Member of the Clergy, unless the Offense was committed within, or continued up to, ten years immediately preceding the time of receipt of a Charge by the Diocesan Review Committee or the Presiding Bishop except:
  - (i) in the case of a conviction of the Respondent in a criminal Court of Record or a judgment in a civil Court of Record in a cause involving immorality, a Presentment may be made at any time within three years after the conviction or judgment becomes final;
  - (ii) in a case where the alleged Victim was a minor at the time of the Offense, a Charge may be made at any time prior to the alleged Victim’s attaining the age of twenty-five years; or

Time limitations.

- (iii) if an alleged Victim entitled to bring a Charge is otherwise under a disability at the time the Offense occurs, or
  - (iv) if the Offense is not discovered or its effects realized during the ten years immediately following the date of the Offense, the time within which the Charge shall be received by the Diocesan Review Committee shall be extended to two years after the disability ceases or the alleged Victim discovers or realizes the effects of the occurrence of the Offense; *Provided, however*, in the case of clauses (iii) or (iv) above, the time within which the Charge shall be received by the Diocesan Review Committee shall not be extended beyond fifteen years from the date the Offense was committed or continued.
- (2) The time limits of this Section shall not apply to Offenses the specifications of which include physical violence, sexual abuse or sexual exploitation, if the acts occurred when the alleged Victim was a Minor.
  - (3) For Offenses, the specifications of which include physical violence, sexual abuse or sexual exploitation, which were barred by the 1991 Canon on Limitations (Canon IV.1.4). Charges may be made to a Standing Committee or the Presiding Bishop, in the case of a Bishop, no later than July 1, 1998.
  - (4) Except as provided in clauses (2) and (3) of this Section, these Limitations of Actions shall not be effective retroactively but shall be effective only from the effective dates of this Canon forward.

Time Limit.

(b) No Presentment shall issue for any Offense specified in Canon IV.1.1(c), (d), (e), (f), (g), (h) and (i) unless the Offense was committed within, or continued up to, two years immediately preceding the time the Charge is filed with the Diocesan Review Committee.

(c) Periods in which the Respondent is in the custody of secular authorities shall be excluded in computing the period of limitation prescribed in this Canon, if that custody would prevent the Respondent from participating in an Ecclesiastical Trial.

Request for Statement of Disassociation.

(d) The filing of a Request for a Statement of Disassociation under Canon IV.3.21 shall be the equivalent of filing a Charge for purposes of this Section for alleged violations of Canon IV.1.1(c) for holding and teaching publicly or privately, and advisedly, any doctrine contrary to that held by this Church and all other Offenses for which Presentment may be made pursuant to Canon IV.3.21(c).

Materiality.

**Sec. 5. Materiality.** In order for the Offenses specified in Canon IV.1.1. (d), (e), (f) and (g) to be considered for Presentment, the Offense complained of must be intentional, material and meaningful as determined by the Diocesan Review Committee or Review Committee.

**Sec. 6. Time.**

(a) Computation. In computing any period of time the day of the act or event from which the designated period of time begins to run shall not be included. The last day of the period shall be included, unless it is a Saturday, a Sunday or a legal holiday in that jurisdiction, in which event the period runs until the end of the next day which is not a Saturday, a Sunday or a legal holiday in that jurisdiction.

Computation of time.

(b) Additional Time after Service by Mail. Whenever a party has the right or is required to do an act within a prescribed period after the service of a notice or other paper, if service is served by mail, five days shall be added to the prescribed period.

**Sec. 7. Quorum.** In all cases in this Title where a Canon directs a duty to be performed or a power to be exercised, by a Diocesan Review Committee, by the Review Committee, by a Trial Court or by any other body consisting of several members, a majority of the members, the whole having been duly cited to meet, shall be a quorum; and a majority of the members present when a quorum exists shall be competent to act, unless otherwise expressly required by Canon.

Quorum.

**Sec. 8 (a)** Each Diocese shall appoint one or more Consultants and shall make a Consultant available to any Member of the Clergy canonically resident or residing in that Diocese charged with or suspected of an Offense. The Consultant shall be available to consult with and advise the Member of the Clergy and his or her legal advisors at reasonable times prior to the issuance of a Presentment. The Consultant shall explain the rights of the Member of the Clergy and the alternatives available under this Title.

Consultants.

(b) A Member of the Clergy shall be notified of the availability and identity of the Consultant at the earliest of (i) the communication to the Member of the Clergy of a Charge, (ii) any interrogation or request for a statement described in Canon IV.14.11(a), (iii) the service of a Temporary Inhibition, (iv) submission to the Ecclesiastical Authority or the Presiding Bishop of a Renunciation under Canon IV.8, or (v) prior to the Execution of a Waiver and Voluntary Submission to Discipline.

(c) Any communications between the Consultant and the Member of the Clergy, or his or her legal advisors shall be Privileged Communications.

(d) No Consultant shall be required to respond to any questions regarding the Member of the Clergy for whom the Consultant has acted as Consultant.

(e) All of the costs and expenses of providing a Consultant shall be the obligation of the Diocese exercising disciplinary jurisdiction over the Member of the Clergy.

Expenses.

**Sec. 9. Influencing proceedings.** No person subject to the authority of this Church may attempt to coerce or by any other means improperly influence, directly or indirectly, the actions of a Diocesan Review Committee, the Review Committee, an Ecclesiastical Trial Court, any other Court provided for in these Canons, or any member thereof or any person involved in such

Influencing proceedings.

proceedings in reaching the issuance of any Presentment or the findings, Judgment or Sentence of any Trial Court or any review thereof. The foregoing provisions shall not apply with respect to (i) statements and instructions given by the Church Attorney, the Respondent, or counsel for a Respondent to the Diocesan Review Committee prior to Presentment or to the Ecclesiastical Trial Court, or by Lay Assessors of any Court, (ii) sworn testimony or instruments submitted by witnesses or experts during the course of any disciplinary proceedings, or (iii) statements given by Complainants, alleged Victims or their Advocates as provided for in this Title.

Right to representation.

**Sec. 10.** In all proceedings under this Title, whenever a Respondent or Member of the Clergy suspected of an Offense is required or permitted to appear, the Respondent or Member of the Clergy shall have the right to be represented by counsel of her or his choice.

Involuntary Statements.

**Sec. 11.** Involuntary Statements.

(a) No person proceeding under the authority of this Title may interrogate, or request a statement from, a Respondent or a person suspected of an Offense without first informing that person of the nature of the accusation and advising that person that no statement need be made regarding the Offense of which the Respondent is accused or suspected and that any statement so made may be used in evidence against that person in any Ecclesiastical Trial.

(b) No Respondent or person suspected of an Offense may be compelled to make any statement or admission or to testify against himself or herself in any proceedings under this Title.

(c) No statement obtained from any person in violation of this Canon, or through the use of coercion, undue influence or improper inducement may be received in evidence against that person in a Trial under this Title.

(d) No Advocate shall be required to respond to any question regarding any Complainant or alleged Victim.

(e) No Consultant shall be required to respond to any question regarding any Respondent or any Member of the Clergy for whom the Consultant has acted as a Consultant.

Effect of Prior Proceedings.

**Sec. 12.** Effect of Prior Proceedings. A Member of the Clergy shall be liable for Presentment and Trial for an Offense set out in Canon IV.1.1. unless the specific accusation or Charge has previously been included in a Presentment against that Member of the Clergy or has been expressly set forth in the Member of the Clergy's Waiver and Voluntary Submission to Discipline upon which a Sentence has been imposed and pronounced or in the report of a Conciliator under Canon IV.16.4.

Conditions for disqualification.

**Sec. 13.** Disqualification of Bishop, Judge, or Member of a Review Committee.

(a) Any Bishop exercising authority as provided in this Title shall disqualify himself or herself in any proceeding in which the Bishop's impartiality may reasonably be questioned. The Bishop shall also disqualify himself or herself when the Bishop, the Bishop's spouse, or a

person within the third degree of relationship to either of them, or the spouse of such person, (1) is the Respondent, alleged Victim, or Complainant, or (2) is likely to be a witness in the proceeding.

(b) Any member of any Diocesan Review Committee, Review Committee, or any Ecclesiastical Court provided for in this Title, shall disqualify himself or herself in any proceeding in which the member's impartiality may reasonably be questioned. The member shall also disqualify himself or herself when the member, the member's spouse, any person within the third degree of relationship to either of them, or the spouse of such person, (1) is the Respondent, alleged Victim, or Complainant, (2) is likely to be a witness in the proceeding, (3) has a personal bias or prejudice concerning the Respondent, alleged Victim, or Complainant, (4) has personal knowledge of disputed evidentiary facts concerning the proceeding, (5) has a personal financial interest in the outcome of the proceeding or in the Respondent, alleged Victim, Complainant, or any other interest that could be substantially affected by the outcome, or (6) is a member of the same congregation or otherwise has a close personal or professional relationship with the Respondent, any alleged Victim, Complainant, or any witness in the matter.

(c) No Bishop, Ecclesiastical Court, Diocesan Review Committee, or Review Committee shall accept from the parties to the proceeding any waiver of any ground for disqualification enumerated in this Section unless preceded by full disclosure of the basis for the disqualification, on the record, to all parties.

**Sec. 14.** Presumption of Non-Commission of an Offense. There is a presumption that the Respondent did not commit the Offense alleged until the presumption is overcome by Clear and Convincing evidence.

**Sec. 15.** Standard of Proof. The standard of proof required to establish an Offense by the Respondent by an Ecclesiastical Trial Court shall be that of Clear and Convincing evidence. Proof.

**Sec. 16.** Burden of Proof. The burden of proof to establish an Offense by a Respondent is upon the Church in the Case of Bishops and the Diocesan Review Committee in the Case of Priests or Deacons.

**Sec. 17.** Duty to Appear, Respond and Give Testimony. Except as otherwise provided in this Title, it shall be the duty of all Members of this Church to appear and testify or respond when duly served with a Notice or Citation by a Diocesan Review Committee, Review Committee, or Ecclesiastical Trial Court in any matter arising under this Title. Duty to appear.

**Sec. 18.** Roles of Chancellors, Vice Chancellors, etc. Neither the Chancellor nor a Vice Chancellor of the Diocese shall serve as Church Attorney or Lay Assessor in that Diocese. Neither the Chancellor nor a Vice Chancellor of any Province shall serve as Church Attorney or Lay Assessor in any Diocese including in such Province. The Presiding Bishop's Chancellor shall not serve as Church Attorney or Lay Assessor in any proceeding against a Bishop of this Church. The Church Attorney shall not Roles of Chancellors.

be from the same law firm as the Chancellor or Vice Chancellor or as the Chancellor to the Presiding Bishop or as a Lay Assessor.

## Jurisdiction.

**Sec. 19.** Jurisdiction. Bishops, Priests, and Deacons are Amenable for Offenses committed by them; a Bishop to a Court of Bishops, and a Priest or Deacon to the Ecclesiastical Authority of the jurisdiction in which the Priest or Deacon is canonically resident at the time the Charge is made or in which the Offense occurred, except as provided in Canon IV.11.3(e).

## Notices and Citations.

**Sec. 20.** Service of Notices and Citations.

(a) A Notice or Citation permitted by any law of this Church to any Member to appear, at a certain time and place for the investigation of a Charge before a Diocesan Review Committee or Review Committee, for deposition in an Ecclesiastical Trial Court, or for a Trial of an Offense, shall be deemed to be duly served if a copy thereof be delivered to the person to be served, be left at the person's usual place of abode within the United States as to Members of the Clergy Canonically resident in the United States and non-Clergy Members resident in the United States, or as to Members of the Clergy Canonically resident or non-Clergy Members resident in countries or territories other than the United States at the place of abode within the country or territory of Canonical residence or residence, as the case may be, with a person of suitable age and discretion, or be mailed by certified mail return receipt requested to the person's usual place of abode within the United States or by similar mail service if mailed in a country other than the United States, at least sixty days before the day of appearance named therein, and in case the Member of the Clergy or non-Clergy Member has departed from the United States or other country or territory of Canonical residence or residence, as the case may be, and has not been duly served, if a copy of the Citation be published once a week for four successive weeks in such newspaper printed in the jurisdiction in which the Member of the Clergy or non-Clergy Member is cited to appear as the Diocesan Review Committee, Review Committee or Ecclesiastical Court shall designate, the last publication to be three months before the day of appearance. Acceptance of service will render unnecessary any further process of Citation.

(b) A notice or Citation, other than those above mentioned, required by any law of this Church, when no other mode of service is provided, may be served personally, or by certified mail return receipt requested, addressed to the person to be served, at the person's last known place of residence, or by leaving a copy at the person's last usual place of abode within the United States as to Members of the Clergy who are Canonically resident and non-Clergy Members who are resident in the United States, or at the person's last known usual place of abode in a country or territory other than the United States where the Member of the Clergy is Canonically resident or the non-Clergy Member resides, with a person of suitable age and discretion.

(c) A notice or Citation to appear may be issued by Diocesan Review Committee, Review Committee or Ecclesiastical Court.

**Sec. 21.** Bishops. A reference in this Title to a Bishop intending to mean the Bishop holding jurisdiction pursuant to Article II of the Constitution of this Church shall include a Bishop Coadjutor, if specific jurisdiction for matters contemplated by this Title has been assigned to the Bishop Coadjutor pursuant to Canon III.19.1(c).

**Sec. 22.** Alternate Ecclesiastical Trial Court. In the event that a Diocese cannot convene an Ecclesiastical Trial Court due to vacancies, declinations to act, absences, resignations, challenges or otherwise or due to the determination by the Diocesan Review Committee for good cause shown that change in venue is needed, the Ecclesiastical Authority shall arrange for the Trial to be held by an Ecclesiastical Trial Court of another Diocese of that Province reasonably convenient for the parties. The reasonable expenses of the alternate Ecclesiastical Trial Court shall be the responsibility of the Diocese from which the Presentment has issued. If the person against whom the Charge or Complaint is made is a Member of the Diocesan Review Committee or if the Diocesan Review Committee is not able to consider a Charge or a Complaint, the Ecclesiastical Authority shall arrange to have the Charge or Complaint reviewed by the Diocesan Review Committee of another Diocese of that Province reasonably convenient to both parties.

Alternate  
Ecclesiastical  
Trial Court.

**Sec. 23.** Expenses of Parties and Costs of Proceedings. Except as expressly provided in this Title, or applicable Diocesan canon, all costs, expenses and fees of the several parties shall be the obligation of the party incurring them. The record of proceedings of a Diocesan Ecclesiastical Trial Court shall be the expense of the Diocese. The record of proceedings of a Court of Review of a Trial of a Priest or Deacon shall be the expense of the Province. The record of proceedings of a Review Committee, the Court for the Trial of a Bishop and the Court of Review of a Trial of a Bishop shall be the expense of the General Convention. Nothing in this Title precludes the voluntary payment of a Respondent’s costs, expenses and fees by any other party or person, including a Diocese.

Expenses.

**Sec. 24.** Absence, etc. of Presiding Bishop. If the Presiding Bishop should be absent, under a disability rendering the Presiding Bishop unable to act, or otherwise disqualified, except as expressly otherwise provided in this Title duties assigned to the Presiding Bishop under this Title shall be performed by that Bishop who would be the next qualified Presiding Officer of the House of Bishops.

Absence of  
Presiding  
Bishop.

**Sec. 25.** Effect of the Suspension of a Bishop. If the Bishop of a Diocese shall be subject to a Sentence of Suspension, the body or person who would be the Ecclesiastical Authority of that Diocese if there were no Bishop shall have authority to request episcopal assistance and Episcopal Acts from another Bishop of this Church.

Suspension.

**Sec. 26.** Privileged Communications. No Privileged Communication shall be required to be disclosed. Further, the secrecy of a confession is morally absolute for the confessor, and must under no circumstances be broken.

Privileged  
Communications.

Noncompliance. **Sec. 27.** Non-compliance with any procedural requirements set forth in this Title shall not be grounds for the dismissal of any proceeding unless the non-compliance shall cause material and substantial injustice to be done or seriously prejudice the rights of a Respondent as determined by the Court on motion and hearing.

**Sec. 28.** Former Sentence of Removal. Solely for the purposes of the application of these Canons to persons who have received the pronouncement of the former Sentence of removal, the former Sentence of removal shall be deemed to have been a Sentence of Deposition.

Records to be kept and delivered to Archives.

**Sec. 29.** Record of Certain Title IV Proceedings and Actions.

(a) Each Ecclesiastical Court shall keep a complete and accurate record of its proceedings. When all proceedings on a Presentment or other matter have been concluded, including any and all appeals, the Presiding Judge shall certify the record. If the Presiding Judge did not participate in the proceeding for any reason, the Court, by majority vote, shall designate another member to certify the record.

(b) A Court may make provision for the preservation and storage of a copy of the record of each proceeding in the Diocese in which the Presentment or other proceeding originated.

(c) A Court shall promptly deliver the original certified record of its proceedings to The Archives of the Episcopal Church.

(d) A Bishop, including the Presiding Bishop, who pronounces a Sentence shall deliver a copy of the notice of the Sentence to The Archives of the Episcopal Church.

(e) In the case of a Waiver and Voluntary Submission to discipline of a Deacon, Priest or Bishop, the Ecclesiastical Authority with jurisdiction shall promptly deliver a copy of the required written instrument to The Archives of the Episcopal Church.

(f) Bishops, including the Presiding Bishop, shall promptly deliver a record of any action of remission or modification of a Sentence to The Archives of the Episcopal Church.

### CANON 15: Of Terminology Used in This Title

Except as otherwise expressly provided or unless the context otherwise requires, as used in this Title the following terms and phrases shall have the following meanings:

**Acknowledged** shall mean the execution of an instrument in form sufficient to record a deed in the jurisdiction wherein the instrument has been executed.

**Admonish** shall mean to caution, advise or counsel against wrong practices or to warn against the danger of an Offense.

**Admonition** shall mean a censure or reprimand which is a public and formal reproof of the conduct of a Member of the Clergy.

**Advocate** shall mean a person, lay or clergy, designated to support and assist a Complainant or an alleged Victim in any proceeding contemplated by this Title. The Advocate need not reside in or be a member of

the Diocese proceeding under this Title or of the Diocese of the person or body designating the person as Advocate.

**All the Members** shall mean the total number of members of the body provided for by Constitution or Canon without regard to absences, excused members, abstentions or vacancies.

**Amenable** shall mean subject, accountable, and responsible to the discipline of this Church.

**Amenable for Presentment for an Offense** shall mean that a reasonable suspicion exists that the individual has been or may be accused of the commission of an Offense.

**Canonically resident** shall mean the canonical residence of a Member of the Clergy of this Church established by ordination or letters dimissory.

**Chancellor** shall mean a person appointed or elected to that office in a Diocese, under its Canons or otherwise by the Ecclesiastical Authority, and shall include Vice Chancellors or similar legal officers of the Diocese. Chancellor shall also include the Presiding Bishop's Chancellor.

**Charge** shall mean a formal and Verified accusation against a Member of the Clergy that the Member of the Clergy has committed an Offense.

**Church Attorney** shall mean (i) as to proceedings concerning Priests and Deacons, a duly licensed attorney, appointed to investigate matters of ecclesiastical discipline on behalf of the Diocesan Review Committee, to represent the Church in the prosecution of Presentments against Priests and Deacons and to represent the Church in an appeal to the Court of Review of a Trial of a Priest or Deacon; (ii) as to proceedings concerning Bishops, a duly licensed attorney, appointed to investigate matters of ecclesiastical discipline on behalf of the Review Committee, to represent the Church in the prosecution of Presentments against Bishops and to represent the Church in an appeal to the Court of Review of a Trial of a Bishop pursuant to Canon IV.5.9, and appointed by the Presenters pursuant to Canon IV.5.13. The Church attorney's client shall be the Diocesan Review Committee or the Review Committee, as the case may be. The Church Attorney need not reside in or be a member of the Diocese proceeding under this Title.

**Citation** shall mean a written direction from a Diocesan Review Committee, Review Committee or Ecclesiastical Court to a member of this Church or person subject to the jurisdiction of this Church to appear and respond to a Diocesan Review Committee or Review Committee or give testimony before an Ecclesiastical Court.

**Clear and Convincing** shall mean proof sufficient to convince ordinarily prudent people that there is a high probability that what is claimed actually happened. More than a preponderance of the evidence is required but not proof beyond a reasonable doubt.

**Clerk of the Court** shall mean that person appointed by an Ecclesiastical Court to keep the account of proceedings of the Court. The Clerk of the Court need not reside in or be a member of the Diocese or Province of the Ecclesiastical Court appointing the Clerk of the Court.

**Complainant** shall mean the person or body by whom a Charge is made.

- Conciliator** shall mean an adult person, lay or clergy, appointed to seek the conciliation under Canon IV.16. The Conciliator need not reside in or be a member of the Diocese proceeding under Canon IV.16.
- Conduct Unbecoming a Member of the Clergy** shall mean any disorder or neglect that prejudices the reputation, good order and discipline of the Church, or any conduct of a nature to bring material discredit upon the Church or the Holy Orders conferred by the Church.
- Consultant** shall mean a priest, pastoral counselor, chaplain, an attorney-at-law or other person familiar with the procedures, alternatives, requirements and consequences of this Title and who is made available to a Member of the Clergy pursuant to Canon IV.14.8. The Consultant need not reside in or be a member of the Diocese proceeding under Canon IV.14.8.
- Convention** shall mean the governing body or assembly of a Diocese by whatever name it is styled in that Diocese.
- Court of Record** shall mean a secular civil or criminal court of the national government, a state, territory or other jurisdiction wherein the Diocese is located which keeps a separate record of a trial or issues its Judgment in writing sufficient on its face to state an Offense under this Title and as to be able to be certified or duly authenticated by the judge, justice, clerk or other appropriate officer of that court.
- Crime** shall mean a positive or negative act in violation of a penal law which embraces acts immoral or wrong in and of themselves. As used in this Title, Crime does not embrace acts or conduct prohibited by statute to which no moral turpitude attaches and constituting Crimes only because they are so prohibited.
- Deposition** shall mean a Sentence by which a Member of the Clergy is deprived of the right to exercise the gifts and spiritual authority of God's word and sacraments conferred at ordination.
- Discipline** The Discipline of the Church shall be found in the Constitution, the Canons, and the Rubrics and the Ordinal of the Book of Common Prayer.
- Doctrine** As used in this Title, the term Doctrine shall mean the basic and essential teachings of the church. The Doctrine of the Church is to be found in the Canon of Holy Scripture as understood in the Apostles' and Nicene Creeds and in the sacramental rites, the Ordinal and Catechism of the Book of Common Prayer.
- Ecclesiastical Authority** shall mean the Bishop of the Diocese or, if there be none, the Standing Committee or such other ecclesiastical authority established by the Constitution and Canons of the Diocese.
- Ecclesiastical Court** shall mean a court established under this Title.
- Ecclesiastical Trial Court** shall mean a Diocesan Court for the Trial of a Priest or Deacon established pursuant to Canon IV.4(A) and The Court for the Trial of a Bishop pursuant to Canon IV.5.1.
- Federal Rules of Evidence** shall mean the Federal Rules of Evidence for United States District Courts and Magistrates, Title 28 United States Code, as amended from time to time.
- Godly Admonition:** see **Pastoral Direction**.

**Inhibition** shall mean a written command from a Bishop that a Priest or Deacon shall cease from exercising the gifts of ordination in the ordained ministry as specified in the Inhibition. When an Inhibition is issued to a Bishop it may also command the Bishop to cease all episcopal, ministerial or canonical acts.

**Judgment** shall mean the determination by an Ecclesiastical Trial Court that a Respondent has or has not committed the Offense for which presented.

**Lay Assessor** shall mean a duly licensed attorney to advise in matters of law, procedure and evidence affecting a Court or Review Committee in its proceedings. The Lay Assessor need not reside in or be a member of the Diocese or Province of the Court the Lay Assessor advises.

**Limitations of Actions** shall mean the time within which a Charge must be filed with a Diocesan Review Committee in a matter concerning a Priest or Deacon or filed with the Presiding Bishop in a matter concerning a Bishop as provided for in Canon IV.14.4.

**Member of the Clergy** shall mean Bishops, Priests and Deacons of this Church unless the context shall exclude a Bishop.

**Minor** shall mean a person under the age of twenty-one years of age.

**Offense** shall mean any conduct or acts proscribed in Canon IV.1.1.

**Pastoral Direction** shall mean a written solemn warning from a Bishop to a Priest or Deacon setting forth clearly the reasons for the Pastoral Direction given in the capacity of pastor, teacher and canonical overseer, which is neither capricious or arbitrary in nature nor in any way contrary to the Constitution and Canons of the Church, national or diocesan, and directed to some matter which concerns the Doctrine, Discipline or worship of this Church or manner of life and behavior of the Priest or Deacon addressed, and shall be deemed to include without limitation admonition and Godly admonition.

**Presentment** shall mean the writing under Canon IV.3.21(c) or of a Diocesan Review Committee or Review Committee to an Ecclesiastical Trial Court that there are reasonable grounds to believe (i) an Offense has been committed which is triable, and (ii) the person named therein has committed it.

**Presiding Bishop** shall mean the Presiding Bishop of this Church or, if there be none or the then Presiding Bishop be absent or disabled, the presiding officer of the House of Bishops.

**Privileged Communications** shall mean (i) disclosures in confidence made by a person to a Member of the Clergy with the purpose of seeking religious counsel, advice, solace, absolution or ministration wherein the Member of the Clergy is acting in the capacity of spiritual advisor to the person, and where the person making the disclosures has a reasonable expectation that the communication will be kept in confidence, (ii) communications privileged under the law of the state or applicable federal law, (iii) such other privileged communications as are defined under the Federal Rules of Evidence, (iv) communications between an Advocate and a Complainant, alleged Victim, or Victim, (v) communications between a Consultant and a Respondent, and (vi) communications during the

Conciliation process between and among a Conciliator and the participants in a Conciliation; but not necessarily so in federal and state civil or criminal proceedings.

**Reasonable Cause** shall mean grounds sufficiently strong to warrant reasonable persons to believe that the Charge is true.

**Record on Appeal** shall mean such part of the Presentment, original papers and exhibits filed in the Trial Court, the transcript of proceedings, the Decision of the Trial Court and the Sentence adjudged and to be imposed, as may be designated by the parties pursuant to Rule 10 of the Federal Rules of Appellate Procedure.

**Remission** shall mean the forgiveness and termination of a Sentence imposed.

**Reporter** shall mean that person charged with the responsibility of taking the recording of the proceedings. The Reporter need not reside in or be a member of the Diocese or Province in which proceedings are held under this Title.

**Respondent** shall mean a Member of the Clergy charged with an Offense.

**Restored or Restoration** shall mean the act of a Bishop or the Presiding Bishop remitting and terminating a Sentence imposed and returning a Member of the Clergy to good standing in the order to which the Member of the Clergy was ordained.

**Rules of Appellate Procedure** shall mean the procedural rules for conducting an Appeal of an Ecclesiastical Trial Court Judgment as set forth in Appendix B.

**Rules of Procedure** shall mean the procedural rules for conducting an Ecclesiastical Trial as set forth in Appendix A, except as modified by express provision of this Title.

**Sentence** shall mean the sentence adjudged by an Ecclesiastical Court after a finding of a commission of an Offense or the lesser Sentence to be pronounced by a Bishop or the Presiding Bishop, as the case may be. The Sentence, whether Admonition, Suspension or Deposition, shall specify the Canon or Canons under which the action is being taken.

**Standard of Proof** shall mean that nature of proof required for a Judgment by an Ecclesiastical Court.

**Summary Judgment of Offense** shall mean the determination by an Ecclesiastical Trial Court that the Respondent has committed the Offense or Offenses described in the Presentment.

**Suspension** shall mean a Sentence by which the Member of the Clergy is directed to refrain temporarily from the exercise of the gifts of ministry conferred by ordination.

**Temporary Inhibitions** shall mean that Inhibition authorized by Canon IV.1.

**Trial** shall mean an evidentiary proceeding before an Ecclesiastical Court pursuant to this Title.

**Verification** shall mean a signature before a notary public or similar person authorized to take acknowledgments of signatures on a document that states that the signer has personal knowledge or has investigated the matters set forth in the document and that they are true to the best of the signer's knowledge and belief.

**Verified** shall mean that an instrument contains a Verification.

**Victim** shall mean a person who has been, or is, or is alleged to be the object of acts of the Respondent.

**Waiver and Voluntary Submission** shall mean a written instrument containing the information required by this Title and Acknowledged by the person executing the same in accordance with Canon IV.2.2.

**CANON 16: Of Conciliation of Disciplinary Matters**

**Sec. 1.** If the Ecclesiastical Authority or the Standing Committee, as the case may be, shall receive a complaint or Charge against a Priest or Deacon, or if the Presiding Bishop shall receive a complaint or Charge against a Bishop, which complaint or Charge on its face, if true, would constitute an Offense and the Ecclesiastical Authority or Standing Committee or Presiding Bishop, as the case may be, considers the complaint or Charge not to be a serious Offense against the Church and its good order and Discipline, but an interpersonal conflict not involving immorality or serious personal misconduct, or one that may be a technical commission of another Offense, the Ecclesiastical Authority or Standing Committee or Presiding Bishop may offer the persons involved the opportunity for conciliation in lieu of canonical proceedings seeking a Presentment.

Conditions for conciliation.

**Sec. 2.** If all persons involved in the matter agree that conciliation is desirable and are willing for the matter to be conciliated, the Ecclesiastical Authority or the Standing Committee or the Presiding Bishop receiving the complaint or Charge shall appoint a Conciliator, who shall labor with those involved in the conflict that they may be reconciled.

Appointment of Conciliator.

**Sec. 3.** If the Conciliator is unable to achieve conciliation within a period of thirty (30) days, which may be extended by consent of all the participants to the conciliation for additional periods not to exceed a total of ninety (90) days from the date of the appointment of the Conciliator, the Conciliator shall refer the matter back to the appointing authority without recommendation for further proceedings under this Title.

Time periods.

**Sec. 4.** If conciliation is achieved, the Conciliator shall report back to the appointing authority with the results of the conciliation. The Conciliator’s report shall be in writing, concisely state the allegations of the original complaint or Charge, state the terms, if any, and the results of the conciliation, which shall be agreed to, signed and Acknowledged by and between the participants in the conciliation.

Conciliator to report results.

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**RULES OF PROCEDURE OF THE ECCLESIASTICAL TRIAL COURTS AND THE COURT FOR THE TRIAL OF A BISHOP****Rule 1**

These Rules of Procedure to the extent they are not inconsistent with provisions of Title IV, shall govern proceedings held in the Ecclesiastical Trial Courts. Such Courts may adopt further rules of procedure not inconsistent with the Constitution and Canons of this Church, with the power to alter or rescind the same from time to time, provided the same shall not cause material and substantial injustice to be done or seriously prejudice the rights of the parties.

**Rule 2: Summons**

(a) **Form.** The summons shall be signed by the Presiding Judge of the Court, identify the Court and the parties, be directed to the Respondent and state the name and address of the Church Attorney. It shall state the time within which the Respondent must file an Answer to the Presentment with the Court, and notify the Respondent that failure to do so will result in a Judgment that an Offense was committed by the Respondent and place the Respondent at risk for a Sentence to be pronounced at a later date. The Court may allow the Summons to be amended.

(b) **Service.** The service of the Summons and a copy of the Presentment shall be made in accordance with Canon IV.14.20. The Respondent may waive personal service in writing.

(c) **Proof of Service.** The person effecting service shall make proof of service by affidavit or sworn statement to the Court. If service is waived, the written waiver of service shall be filed with the Court.

**Rule 3: Service and Filing of Pleadings and Other Papers.**

Except as otherwise provided in these Rules, every pleading, paper, motion and notice required to be served on a party shall be served upon the attorney for the party unless otherwise ordered by the Court. Service upon the attorney or upon a party shall be made by delivering a copy to the attorney or party or by mailing it to the attorney or party at the attorney's or party's last known address. Service by mail is complete upon mailing. The filing of papers with the Court shall be made by filing them with the clerk of the Court unless otherwise directed by the Court.

**Rule 4: General Rules of Pleading**

(a) **Presentment.** The content of the Presentment shall conform to the applicable provisions of Canon 3 of this Title. It shall contain a short plain statement of the allegation of each Offense with reference to applicable provisions of Canon I of this Title, and a plain and concise statement of the facts upon which each allegation is made.

(b) **Answer.** The Answer shall state in short and plain terms the Respondent's defenses to each allegation of the Presentment, and shall admit or deny the factual allegations of the Presentment. If the Respondent is without knowledge or information sufficient to form a belief as to the truth of an allegation, the Respondent shall so state and this has the effect of a denial. Denials may also be made in part or with qualification.

(c) **Style.** Pleadings are to be direct and concise. No technical forms of pleadings or motions are required.

(d) **Construction.** All pleadings shall be so construed as to do substantial justice.

(e) **Forms of Pleadings.** Every pleading shall identify the name of the Court, name of the Respondent, and file number, if any. All allegations of fact or defense shall be made in separately numbered paragraphs. Exhibits may be attached and identified by reference within the pleading.

(f) **Signature.** All pleadings shall be signed by the attorney for the party on whose behalf it has been prepared, or the party if not represented by an attorney. Each paper shall state the signer's address and telephone number.

**Rule 5: Defenses and Objections.**

(a) **When Presented.** Unless a different time period is prescribed, a Respondent shall serve an Answer to the Presentment upon the Church Attorney and the Court within 30 days after being served a Summons and Presentment.

(b) **How Presented.** The following defenses may be asserted by motion: (1) Insufficiency of service or process, (2) lack of jurisdiction (3) failure to state the factual basis of an Offense; and (4) expiration of the applicable period of limitations as stated in Canon IV.14.4. The Respondent may also move for a more definite statement before filing an Answer if the Presentment is so vague or ambiguous that Respondent cannot reasonably be required to frame a responsive pleading.

**Rule 6: Amended and Supplemental Pleadings.**

The Court may, in the interest of justice, permit the filing of amended and supplemental pleadings.

**Rule 7: Voluntary Disclosures, Discovery.**

(a) **Voluntary Disclosures.** The Parties shall provide to each other and the Court not later than sixty days prior to trial a list of all the witnesses expected to testify at trial, including the name and address of each witness; and copies of all documents and exhibits intended for use at trial.

(b) The Parties may conduct discovery through written or oral depositions or written interrogatories. The Ecclesiastical Trial Court may limit the number, length and scope of depositions or interrogatories. The Respondent shall not be required to make any statement or admission against himself or herself in any discovery procedure.

**Rule 8: Taking of Testimony.**

In all trials, the testimony of witnesses shall be taken orally in open Court, unless otherwise provided by the Federal Rules of Evidence or other rules adopted by the Court. Such testimony shall be given under oath or solemn affirmation.

**Rule 9: Summary Judgment of Offense.**

(a) **How Made.** If the Respondent fails or refuses to Answer the Presentment or otherwise respond by motion, except for reasonable cause to be allowed by the Court, the Church Attorney may, no sooner than thirty days after the Answer is due, move with or without supporting affidavits

for Summary Judgment of Offense. The Church Attorney shall file the motion with any supporting affidavits with the Court, serve a copy of the same on the Respondent, and provide copies to each Complainant and, unless waived in writing, the alleged Victim. The motion shall be served upon the Respondent at least twenty days before the time fixed by the Court for a hearing on the Motion.

**(b) Opposing Affidavits.** Respondent prior to the day of hearing may serve opposing affidavits upon the Court and Church Attorney, and shall provide copies of such affidavits to each Complainant and, unless waived in writing, the alleged Victim.

**(c) Proceedings Thereon.** The court shall convene a hearing to consider the Motion and may, in the Court's discretion, receive oral testimony. If the Presentment, together with affidavits, if any, and any oral testimony or other admissible evidence presented to the Court show that there is no genuine issue as to any fact material to a determination that the Respondent committed an Offense, the Court shall render Judgment on the matter of the Offense or Offenses described in the Presentment.

**(d) Form of Affidavits.** Supporting and opposing affidavits shall be made on personal knowledge, shall set forth such facts as would be admissible in evidence, and shall show affirmatively that the affiant is competent to testify as to the matters stated in the affidavit. Copies of papers referred to in an affidavit shall be attached to and served with the affidavit.

**(e) Defense Required.** When a motion is made and supported as provided in this rule, the opposing party may not rest upon mere allegations or denials of the adverse party's pleading but must, by affidavits or otherwise provided in this rule, set forth specific facts to show that there is a genuine issue for Trial.

**FEDERAL RULES OF CIVIL APPELLATE PROCEDURE**

*(as modified and adopted for use in the administration of Title IV, The Canons of the Protestant Episcopal Church in the United States)*

**Rule 1. Scope of Rules.** These rules govern procedure in appeals to Courts of Review as provided in Canon IV.4.46 and Canon IV.6.13. Courts of Review shall, in addition to these rules, be guided by the Federal Rules of Appellate Procedure.

**Rule 2. Suspension of Rules.** [FRAP 2 as written.]

**Rule 10. The Record of Appeal.**

(d) **Agreed Statement as the Record on Appeal.** In lieu of the Record on Appeal as defined in subdivision (a) of this rule, the parties may prepare and sign a statement of the case showing how the issues presented by the appeal arose and were decided by the Trial Court and setting forth only so many of the facts averred and proved or sought to be proved as are essential to a decision of the issues presented. If the statement conforms to the truth, it, together with such additions as the Court may consider necessary fully to present the issues raised by the appeal, shall be approved by the Trial Court and shall be transmitted to the Court of Review as the Record on Appeal.

(e) **Correction or Modification of the Record on Appeal.** Any dispute as to whether the Record on Appeal truly discloses what occurred in the Trial Court shall be addressed to and resolved by the Trial Court.

**Rule 25. Filing and Service.**

(a) **Filing.** A paper required or permitted to be filed in the Court of Review must be filed with the Clerk of the Court of Review. Filing may be accomplished by mail addressed to the Clerk. Filing is not timely unless the Clerk receives the papers within the time fixed for filing, except that briefs and appendices are treated as filed when mailed. A Court of Review may permit filing by facsimile or other electronic means.

(b) **Service of All Papers Required.** [FRAP 25(b) as written.]

(c) **Manner of Service.** [FRAP 25(c) as written.]

(d) **Proof of Service.** [FRAP 25(c) as written, substituting “Rule 25(a)” for “Rule 25(a)(2)(B)”]

**Rule 26. Computation and Extension of Time .** [FRAP 26 as written, substituting “Court of Review” for “Court of Appeals” and deleting the second sentence of subdivision (b) ]

**Rule 28. Briefs.**

(a) **Appellant’s Brief.** The brief of the appellant must contain, under appropriate headings and in the order here indicated:

- (1) A table of contents with page references, and a table of cases, canons or authorities with page references.
- (2) A statement of the issues presented for review.
- (3) A statement of the case, including a description of the course of proceedings and a statement of the facts relevant to the

issues presented for review, with appropriate references to the record.

- (4) A brief summary of the argument.
- (5) An argument. The argument must contain the contentions of the appellant on the issues presented and the reasons therefor, with citations to the authorities and parts of the record relied on.
- (6) A short conclusion stating the precise relief sought.

**(b) Appellee's Brief.** The brief of appellee must conform to the requirements of paragraphs (a)(1), (4), (5), and (6)

**(c) Reply Brief.** Appellant may file a brief in reply to the brief of appellee, and if the appellee has cross-appealed, the appellee may file a brief in reply to the response of the appellant to the issues presented in the cross-appeal. All reply briefs shall contain a table of contents and a table of authorities cited with page references.

**(g) Length of Briefs.** Except by permission of the Court of Review, principal briefs shall not exceed fifty (50) pages and reply briefs must not exceed twenty-five (25) pages exclusive of pages containing the table of contents, table of authorities, proof of service and any addendum.

**Rule 29. Brief of an Amicus Curiae.** A brief of an amicus curiae may be filed only by leave of the Court of Review granted on motion or at the request of the Court. A motion of an amicus curiae to participate in the oral argument will be granted only for extraordinary reasons.

**Rule 30. Appendix to the Briefs.** The appellant must prepare and file an appendix to the briefs containing (1) any relevant portions of the pleadings or presentment; (2) the decision or opinion in question; and (3) any other parts of the record to which the parties wish to direct the particular attention of the Court of Review. The appendix must be filed with the brief, unless an extension is granted by the Court of Review.

**Rule 32. Forms of Briefs, the Appendix and Other Papers.** Briefs, appendices and other papers filed with the Court of Review may be produced by standard typographic printing or by any duplicating or copying process which produces a clear black image on white paper. All printed matter must appear in at least 11 point type on unglazed, white paper, and shall be bound in volumes having pages not exceeding 8 1/2 by 11 inches, typed matter must be double spaced, with numbered pages. The front cover shall contain (1) the name of the court; (2) caption of the case; (3) nature of the proceedings in the court; (4) title of the document; and (5) the names and addresses of counsel representing the party on whose behalf the document is filed.

**Rule 34. Oral Argument.**

**(a) In General.** Oral argument, if requested, shall be allowed in all appeals.

**(b) Notice of Argument.** The Presiding Judge of the Court of Review shall provide at least thirty (30) day's written notice of the time and place of oral argument to all parties to the appeal.

**(c) Order and Content of Argument.** The hearing of oral argument shall proceed with the argument of appellant, argument of appellee, and rebuttal by appellant. Additional opportunities to present argument may be afforded by the Court so long as the appellant receives the final opportunity to speak. During the oral argument, the Court may address questions to any participant in the oral argument, but shall not receive any evidence not contained in the Record of Appeal.

