

RESOURCE 14

PROPOSAL TO ELECT A RECTOR/VICAR LETTER

NOTICE OF PROPOSAL TO ELECT

[DATE]

[ADDRESS]

The Right Reverend _____:

Dear Bishop _____:

This is to notify you pursuant to the provisions of the *Constitution and Canons of the Episcopal Church*, and the *Constitution and Canons of the Diocese of _____*, that the Wardens and Vestry members of _____ [CHURCH NAME] propose to elect the Reverend _____, a presbyter in good standing in the Diocese of _____, as Rector/Vicar of said Congregation, at a stipend of at least \$_____ [CASH SALARY] per annum and [the use of the Rectory] OR [with a housing allowance].

We request that you communicate with us in connection therewith so that we may proceed with the election.

[NAME]

Senior Warden